

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE  
of the clock in the afternoon precisely.

This meeting will be  
preceded by a short  
Service in the Guild  
Church of St. Lawrence  
Jewry at 11.30am.  
Members will wear  
gowns on this occasion



## COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on  
**THURSDAY** next, the **19th day of April, 2018**.

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall,  
Wednesday 11th April 2018*

Sir David Wootton

William Anthony Bowater Russell

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*Aldermen on the Rota*

1 **Introduction of Newly-Elected Members**

2 **The new Chief Commoner to take his seat**

3 **Apologies**

4 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**

5 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 8 March 2018.

**For Decision**  
(Pages 1 - 34)

6 **Resolutions on Retirements, Congratulatory Resolutions, Memorials.**

7 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

8 **Policy Statement**

To receive a statement from the Chairman of the Policy and Resources Committee.

9 **Docquets for the Hospital Seal.**

10 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

**For Decision**  
(Pages 35 - 40)

11 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

**For Information**  
(Pages 41 - 42)

12 **Appointment of Committees**

To appoint the Committees until the first meeting of the Court in April 2019 and to agree the terms of reference and constitution for each Committee.

(A list of the proposed appointments, terms of reference including proposed amendments, and constitutions has been separately circulated).

(Unless otherwise stated the requirement for certain Committees to have a Member with fewer than five or ten years' service on the Court, at the time of their appointment, is fulfilled by the existing membership).

(Supporting statements in respect of the contested vacancies outlined below are set out immediately following the White Paper, at pages 43 to 92).

Nominations received for vacancies of varying terms:-

Where appropriate:-

\* denotes a Member standing for re-appointment;

^ Denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.

To consider the following appointments:

**a) Policy and Resources Committee** (five vacancies).  
(Contest)

**Nominations received:-**

\*John Alfred Bennett, Deputy  
David John Bradshaw, Deputy

Tijs Broeke

Peter Gerard Dunphy

Anne Helen Fairweather

Stuart John Fraser, C.B.E.

\*Wendy Marilyn Hyde, Deputy

^Jamie Ingham Clark, Deputy

Vivienne Littlechild, J.P.

\*^Jeremy Paul Mayhew

^Andrew Stratton McMurtrie, J.P.

\*Wendy Mead, O.B.E.

\*Hugh Fenton Morris

James Richard Tumbridge

Mark Raymond Peter Henry Delano Wheatley

**b) Hospitality Working Party of the Policy and Resources Committee** (one vacancy).

(No contest)

**Nominations received:-**

\*Charles Edward Lord, O.B.E., J.P., Deputy

**c) Members' Privileges Sub (Policy and Resources) Committee** (one vacancy).

(No contest)

**Nominations received:-**

\*Jeremy Lewis Simons

**d) Investment Committee** (three vacancies).  
(Contest)

**Nominations received:-**

^Alexander Robertson Martin Barr

\*Michael John Cassidy, C.B.E., Deputy

\*John Douglas Chapman

Tom Hoffman, Deputy

\*Ian Christopher Norman Seaton

**e) Audit and Risk Management Committee** (four vacancies).  
(No contest)

**Nominations received:-**

John Garbutt, Alderman

\*Ian David Luder, J.P., Alderman

John Petrie

- f) Police Committee** (two vacancies).  
(Contest)  
**Nominations received:-**  
Tijis Broeke  
\*Emma Edhem  
\*Richard David Regan, O.B.E., Deputy
- g) Board of Governors of the City of London Freeman's School** (three vacancies).  
(No contest)  
**Nominations received:-**  
Shravan Jashvantrai Joshi
- h) Board of Governors of the Guildhall School of Music & Drama** (four vacancies).  
(Contest)  
**Nominations received:-**  
Randall Keith Anderson  
\*John Douglas Chapman  
Ann Holmes  
Michael Hudson  
\*Vivienne Littlechild, J.P.  
Oliver Sells, Q.C.
- i) Gresham Committee (City Side)** (two vacancies).  
(No contest)  
**Nominations received:-**  
\*Wendy Mead, O.B.E.  
\*John George Stewart Scott, J.P.
- j) Establishment Committee** (three vacancies).  
(No contest)  
**Nominations received:-**  
\*Kevin Malcolm Everett, Deputy  
\*The Revd. Stephen Decatur Haines, Deputy  
\*Charles Edward Lord, O.B.E., J.P., Deputy
- k) Open Spaces, City Gardens and West Ham Park Committees** (three vacancies on each Committee).  
(No contest)  
**Nominations received:-**  
\*Ian David Luder, J.P., Alderman  
\*Graeme Martyn Smith
- l) Epping Forest & Commons Committee** (two vacancies).  
(No contest)  
**Nominations received:-**  
\*Sylvia Doreen Moys  
Benjamin Daniel Murphy

- m) Hampstead Heath, Highgate Wood & Queen's Park Committee** (eight vacancies).

(No contest)

**Nominations received:-**

Mark Bostock

David John Bradshaw, Deputy

\*Karina Dostalova

\*Anne Helen Fairweather

Stuart John Fraser, C.B.E.

- n) Barbican Residential Committee, in the category of non-resident** (five vacancies).

(No contest)

**Nominations received:-**

Rehana Banu Ameer

\*Ann Holmes

- o) Barbican Centre Board** (three vacancies).  
(Contest)

**Nominations received:-**

^John Alfred Bennett, Deputy

David John Bradshaw, Deputy

David Andrew Graves, Alderman

^Charles Edward Lord, O.B.E., J.P., Deputy

\*Wendy Mead, O.B.E.

\*Tom Sleigh, Deputy

- p) The City Bridge Trust Committee** (three vacancies).  
(Contest)

**Nominations received:-**

Matthew Bell

\*Simon D'Olier Duckworth, O.B.E., D.L.

Jamie Ingham Clark, Deputy

\*Wendy Mead, O.B.E.

Judith Lindsay Pleasance

- q) Standards Committee** (six vacancies).  
(No contest)

**Nominations received:-**

Caroline Kordai Addy

Michael Hudson

Oliver Sells, Q.C.

- r) Licensing Committee** (five vacancies).  
(No contest)

**Nominations received:-**

Caroline Kordai Addy

\*Michael Hudson

Shravan Jashvantraï Joshi

\*Graham David Packham

\*Judith Lindsay Pleasance

**s) Health & Wellbeing Board** (one vacancy).

(No contest)

**Nominations received:-**

\*Joyce Carruthers Nash, O.B.E, Deputy

**t) Education Board** (four vacancies).

(Contest)

**Nominations received:-**

\*John Alfred Bennett, Deputy

Keith David Forbes Bottomley, Deputy

^Caroline Wilma Haines

Benjamin Daniel Murphy

\*William Anthony Bowater Russell, Alderman

Ruby Sayed

\*Ian Christopher Norman Seaton

^Philip John Woodhouse, Deputy

**u) Standards Appeals Committee** (ten vacancies).

(No contest)

**Nominations received:-**

Nicholas Michael Bensted-Smith, J.P.

Keith David Forbes Bottomley, Deputy

John Douglas Chapman

Henry Nicholas Almroth Colthurst

Simon D'Olier Duckworth, O.B.E., D.L.

Marianne Bernadette Fredericks

Christopher Michael Hayward

John Petrie

**For Decision**  
(Pages 43 - 104)

**13 Appointments to Vacancies on Ward Committees**

To appoint vacancies on Ward Committees (where not all places on Ward Committees are filled by Wards, vacancies can be filled by Members of the Court), viz.:-

**a) Markets Committee** (two vacancies).

(No contest)

**Nominations received:-**

Wendy Mead, O.B.E.

Joyce Carruthers Nash, O.B.E., Deputy

**b) Community & Children's Services** (eleven vacancies).

(No contest)

**Nominations received:-**

Munsur Ali

Joan Mary Durcan

David Andrew Graves, Alderman

Catherine McGuinness, Deputy

Barbara Patricia Newman, C.B.E.

**For Decision**

14 **Questions**

15 **Motions**

16 **Awards and Prizes**

17 **Hospitality Working Party of the Policy and Resources Committee**

To consider several applications relating to the provision of hospitality.

**For Decision**  
(Pages 105 - 108)

18 **Epping Forest and Commons Committee**

To consider the appointment of a Verderer.

**For Decision**  
(Pages 109 - 110)

**MOTION**

19 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**For Decision**

20 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 8 March 2018.

**For Decision**  
(Pages 111 - 116)

21 **Finance Committee**

To consider the annual pay award for Museum of London staff.

**For Decision**  
(Pages 117 - 118)

22 **Property Investment Board**

To receive a report advising of action taken under urgency procedures in relation to the disposal of a long-term leasehold.

**For Information**  
(Pages 119 - 122)

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# BOWMAN, MAYOR

## WOOLF, LOCUM TENENS

### COURT OF COMMON COUNCIL

**8th March 2018**  
**MEMBERS PRESENT**

#### ALDERMEN

Nicholas Anstee  
Peter Estlin  
Alison Gowman  
Prem Goyal, OBE JP  
David Andrew Graves  
Sheriff Timothy Russell Hailes, JP  
Peter Lionel Raleigh Hewitt, JP

Robert Picton Seymour Howard  
Gregory Jones, QC  
Vincent Thomas Keaveny  
Alastair John Naisbitt King  
Nicholas Stephen Leland Lyons  
Professor Michael Raymond Mainelli  
The Lord Mountevans, Jeffrey Evans

William Anthony Bowater Russell  
Dame Fiona Woolf  
Sir David Hugh Wootton  
Sir Alan Colin Drake Yarrow

#### COMMONERS

John David Absalom, Deputy  
Caroline Kordai Addy  
Munsur Ali  
Rehana Banu Ameer  
Randall Keith Anderson  
Alexander Robertson Martin Barr  
Douglas Barrow, Deputy  
Matthew Bell  
John Bennett, Deputy  
Peter Gordon Bennett  
Nicholas Michael Bensted-Smith, JP  
Mark Bostock  
Keith David Forbes Bottomley,  
Deputy  
David John Bradshaw, Deputy  
Tijs Broeke  
Michael John Cassidy, CBE,  
Deputy  
Roger Arthur Holden Chadwick,  
OBE, Deputy  
Dominic Gerard Christian  
Henry Nicholas Almroth Colthurst

Richard Peter Crossan  
Simon D'Olier Duckworth, OBE, DL  
Peter Gerard Dunphy  
Mary Durcan  
Emma Edhem  
Anne Helen Fairweather  
Sophie Anne Fernandes  
Stuart John Fraser, CBE  
Marianne Bernadette Fredericks  
The Revd Stephen Decatur  
Haines, Deputy  
Graeme Harrower  
Christopher Michael Hayward  
Christopher Hill  
Tom Hoffman, Deputy  
Ann Holmes  
Michael Hudson  
Wendy Hyde, Deputy  
Jamie Ingham Clark, Deputy  
Clare James, Deputy  
Henry Llewellyn Michael Jones,  
Deputy

Tim Levene  
Edward Lord, OBE, JP, Deputy  
Andrew Paul Mayer  
Jeremy Mayhew  
Catherine McGuinness, Deputy  
Andrew Stratton McMurtrie, JP  
Wendy Mead, OBE  
Robert Allan Merrett, Deputy  
Andrien Gereith Dominic Meyers  
Brian Desmond Francis  
Mooney, Deputy  
Hugh Fenton Morris  
Sylvia Doreen Moys, MBE  
Benjamin Daniel Murphy  
Joyce Carruthers Nash, OBE,  
Deputy  
Graham David Packham  
Susan Jane Pearson  
William Pimlott  
Judith Pleasance  
Jason Paul Pritchard

Stephen Douglas Quilter  
Elizabeth Rogula, Deputy  
James de Sausmarez  
Ruby Sayed  
John George Stewart Scott, JP  
Ian Christopher Norman Seaton  
Oliver Sells, QC  
Dr Giles Robert Evelyn Shilson,  
Deputy  
Jeremy Lewis Simons  
Tom Sleigh, Deputy  
Graeme Martyn Smith  
Sir Michael Snyder  
James Michael Douglas  
Thomson, Deputy  
John Tomlinson, Deputy  
James Richard Tumbridge  
William Upton  
Mark Raymond Peter Henry  
Delano Wheatley  
Philip Woodhouse, Deputy

Locum Tenens

The Town Clerk reported that the Lord Mayor was unable to preside over this meeting of the Court. Accordingly, this day was produced and read in Court a Warrant, signed by the Right Honourable The Lord Mayor, appointing Alderman Dame Fiona Woolf as Locum Tenens to transact all the business appertaining to the Office of Mayoralty of this City during his absence.

Introduction of  
Newly Elected  
Alderman

The Chief Commoner welcomed the new Alderman for the Ward of Portsoken, Prem Goyal OBE JP, to his first meeting of the Court of Common Council. Alderman Goyal was heard in reply.

1. Apologies

The apologies of those Members unable to attend this meeting of the Court were noted.

2. Declarations

Deputy John Absalom reminded the Court of his registered pecuniary interest in respect of Item 26, advising that he would be withdrawing from discussion during consideration of that Item.

3. Minutes

*Resolved* – That the Minutes of the last Court are correctly recorded, subject to the resolution of congratulations to Rosamund Sweet being amended to congratulate her on her appointment as a Member of the Most Excellent Order of the British Empire.

4. Resolutions

Deputy Jamie Ingham Clark spoke to introduce a resolution of thanks to Michael Welbank, who had recently retired from the Court. Prior to delivering the formal resolution, he spoke informally to reference some of Mr Welbanks' personal and professional achievements, including those elements of his career which had taken place outside of the United Kingdom.

Ingham Clark,  
R.J., Deputy;  
Mead, W., O.B.E.

*Resolved unanimously* – That, on his retirement from this Honourable Court, Members wish to place on record their most sincere thanks to:-

John Michael Welbank, M.B.E.

his dedication to the work of the City Corporation since his election in 2005.

Over the past 13 years, Michael has served on more than 20 committees and contributed an enormous amount of time to our activities. Foremost amongst his achievements are his incredibly successful chairmanships, including of the Hampstead Heath Highgate Wood & Queen's Park Committee, where he skilfully guided the City Corporation through the murky waters of the Hampstead Heath ponds project. Thanks to his valiant efforts, the only floods we need fear now are the floods of tears from disappointed officers and Members, who will miss his sage counsel.

It would be remiss of me not to also mention his Chairmanship of the Planning & Transportation Committee, during which time he championed the issue of road danger reduction – and he will leave a real and lasting legacy in the City through the Bank Junction safety scheme, of which he was a passionate advocate.

Michael's civic career culminated in his becoming Chief Commoner in 2016 and those of us on this Court owe him a debt of gratitude for the charismatic, approachable, and above all good-humoured way in which he led us during his term of office. He was also honoured to be awarded an MBE, for which this Court has already congratulated him.

In taking their leave of Michael, Members wish to thank him for his exceptional

service to this Court: his passion, dedication and jovial spirit will be sorely missed. We wish Michael a long and happy retirement and send our best wishes to him in his future adventures.

5. Mayoral  
Visits

There was no report.

6. Policy  
Statement

There was no statement.

7. Hospital Seal

There were no docquets for the seal.

8. Freedoms

The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

<b>Count Giuseppe Rizzani</b> <i>Frederick Joseph Trowman</i> <i>David Robert Boston</i>	a Property Manager <i>Citizen and Loriner</i> <i>Citizen and Gold &amp; Silver Wyre</i> <i>Drawer</i>	Como, Italy
<b>Anthony Joseph Codd</b> <i>Robert James Ingham Clark,</i> <i>Deputy</i> <i>Christopher Michael Hayward, CC</i>	an Operations Manager <i>Citizen and Clothworker</i> <i>Citizen and Pattenmaker</i>	Enfield, London
<b>Kwabena Nkansa Agyei</b> <i>Peter Kenneth Estlin, Ald.</i> <i>Andrew Stratton McMurtrie, JP,CC</i>	an Optician <i>Citizen and International Banker</i> <i>Citizen and Salter</i>	Penge, London
<b>Karen Rose Knapp</b> <i>Stanley Brown, QGM, TD</i> <i>Michael Richard Adkins</i>	a Financial Controller <i>Citizen and Loriner</i> <i>Citizen and Water Conservator</i>	Reigate, Surrey
<b>Oliver James Jianoran</b> <i>Michael Peter Cawston</i> <i>James William Lane</i>	a Security Company Contracts Manager <i>Citizen and Tyler &amp; Bricklayer</i> <i>Citizen and Tyler &amp; Bricklayer</i>	Plaistow, London
<b>Hamish Macleod</b> <i>John Alexander Smail</i> <i>Elizabeth A Thornborough</i>	a Tooling Technician <i>Citizen and Distiller</i> <i>Citizen and Upholder</i>	Stevenage, Hertfordshire
<b>Mark Simon Ferguson</b> <i>Michael Stuart Gilham</i> <i>Winifred Gilham</i>	a Surgeon <i>Citizen and Upholder</i> <i>Citizen and Upholder</i>	Wandsworth, London
<b>Ian Richard Wood</b> <i>Leslie Findley, TD</i> <i>Michael John Willett</i>	a Prison Officer, retired <i>Citizen and Apothecary</i> <i>Citizen and Air Pilot</i>	Hornsea, East Yorkshire
<b>Ingela Stigemar</b> <i>Steven John Turner</i> <i>Ian Wilson Tough</i>	a Dentist <i>Citizen and Framework Knitter</i> <i>Citizen and World Trader</i>	Zug, Switzerland

<b>Richard Hollier</b> <i>Michael Peter Cawston</i> <i>Mark Richard Cooper</i>	a Builder, retired <i>Citizen and Tyler &amp; Bricklayer</i> <i>Citizen and Basketmaker</i>	Basildon, Essex
<b>Danielle Sollof</b>  <i>Michael Richard Adkins</i> <i>Stanley Brown, QGM, TD</i>	a Project Manager  <i>Citizen and Water Conservator</i> <i>Citizen and Loriner</i>	Bishops Stortford, Hertfordshire
<b>Paul Damian Swarbrick</b>  <i>Derek Franklin Oliver</i> <i>Jason Vincent McCreaney</i>	a Cyber Security Consultancy Director <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Worthing, West Sussex
<b>Dr Maria Loredana Pinotti</b>  <i>Douglas Meager Wallace</i> <i>Wagland</i> <i>Dorothy Newlands of Lauriston</i>	a Consul  <i>Citizen and Scrivener</i> <i>Citizen and Basketmaker</i>	Serravalle, Republic of San Marino
<b>Dr Pierfelice Degli Uberti</b> <i>Douglas Meager Wallace Wagland</i> <i>Dorothy Newlands of Lauriston</i>	a Bank Director <i>Citizen and Scrivener</i> <i>Citizen and Basketmaker</i>	Bologna, Italy
<b>Evangelos Kokkalis</b> <i>George Pipon Francis</i> <i>Matthew Damian Hampson</i>	a Philosopher <i>Citizen and Grocer</i> <i>Citizen and Information</i> <i>Technologist</i>	Abbey Wood, London
<b>Antonio Pischetola</b> <i>Michael Richard Adkins</i> <i>Stanley Brown, QGM, TD</i>	a Financial Consultant <i>Citizen and Water Conservator</i> <i>Citizen and Loriner</i>	Milan, Italy
<b>Hraczja Bojadzjan</b>  <i>Stanley Brown, QGM, TD</i> <i>Michael Richard Adkins</i>	a Social Committee President <i>Citizen and Loriner</i> <i>Citizen and Water Conservator</i>	Zabrze, Poland
<b>Peter Clements</b>  <i>Michael Peter Cawston</i> <i>Peter Ronald Elliott</i>	a Head of Property Services, retired <i>Citizen and Tyler &amp; Bricklayer</i> <i>Citizen and Blacksmith</i>	Hayes, Middlesex
<b>Malcolm Howard Bilmen</b>  <i>Colin Barrow, CBE</i> <i>Gary Cornwell Morley</i>	an Information Technology Training Director <i>Citizen and Carmen</i> <i>Citizen and Plaisterer</i>	Harlow, Essex
<b>Robert John Humphrey</b> <i>Geoffrey Hill Abraham</i> <i>Mark Hill Abraham</i>	an Operations Manager <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Orpington, Kent
<b>Paul Michael Barwick</b>  <i>Philip Splett</i> <i>Robert Adrian Joseph</i> <i>Waddingham, CBE</i>	an Electrical Contracting Company Director <i>Citizen and Butcher</i> <i>Citizen and Actuary</i>	Fobbing, Essex

<b>Stephen John Parrett</b> <i>Ian Alexander Mason</i> <i>Michael John Parrett</i>	a Garage Director, retired <i>Citizen and Constructor</i> <i>Citizen and Constructor</i>	Chislehurst, Kent
<b>Jon Malcolm Davis</b> <i>Kevin Malcolm Everett, Deputy</i> <i>Richard Evans</i>	a Lecturer <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Peckham Rye, London
<b>Alan Paul Frankland</b> <i>Alan Leslie Warman</i> <i>Norman Edward Chapman</i>	a Coachbuilder, retired <i>Citizen and Clockmaker</i> <i>Citizen and Glover</i>	Hurstpierpoint, West Sussex
<b>John Vincent Canning</b> <i>Barry Charles Gasper</i> <i>Audrey Ann Canning</i>	a Chartered Engineer <i>Citizen and Engineer</i> <i>Citizen and Engineer</i>	Reigate, Surrey
<b>David Bartlett</b>  <i>George Henry Capon</i> <i>Peter Ronald Elliott</i>	a Customer Support Technical Inspector <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Hackney, London
<b>Jeffrey Richard Thomas</b>  <i>David James Sales</i> <i>Nicholas Edward Smith</i>	an Insurance Broker Consultant, retired <i>Citizen and Insurer</i> <i>Citizen and Insurer</i>	Shenfield, Essex
<b>Brendan Sugrue</b>  <i>Christopher Michael Hayward, CC</i> <i>Stanley Ginsburg, JP</i>	a Construction Company Head of Operations <i>Citizen and Pattenmaker</i> <i>Citizen and Glover</i>	Bromley, Kent
<b>Brian Keith Pascoe</b> <i>John Burke</i> <i>Michael Anthony Cave</i>	an Electrical Engineer <i>Citizen and Lightmonger</i> <i>Citizen and Lightmonger</i>	Theydon Bois, Essex
<b>Dr Michael Charles Cassidy-Hogg</b> <i>Denise Deroy-Parker</i> <i>John Alexander Smail</i>	a Chiropractor  <i>Citizen and Upholder</i> <i>Citizen and Distiller</i>	Brighton, Sussex
<b>Lucy Victoria Cassidy</b>  <i>Denise Deroy-Parker</i> <i>John Alexander Smail</i>	a Digital Transformation Consultant <i>Citizen and Upholder</i> <i>Citizen and Distiller</i>	Brighton, Sussex
<b>John James Dowell</b> <i>James Hayward Neale Horne</i> <i>Stephen Braithwaite Murray</i>	a Gun Engraver <i>Citizen and Clothworker</i> <i>Citizen and Gunmaker</i>	Palmers Green, London
<b>Lesley Jefford</b> <i>Adarsh Kumar Sharma</i>  <i>Tony Robert Pattison</i>	an Administrative Manager <i>Citizen and Chartered</i> <i>Accountant</i> <i>Citizen and Needlemaker</i>	Beckenham, Kent
<b>John William Mason</b> <i>George John Andrews</i> <i>Derek Alan Harrington</i>	a Senior Estimator <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Hayes, Kent

<b>Christopher Glenn Reynolds</b> <i>Ian Burrell Haig Woolley</i> <i>Ian Brooker</i>	a Chartered Accountant, retired <i>Citizen and Basketmaker</i> <i>Citizen and Upholder</i>	Littlestone, Kent
<b>Dr Richard James Rowley Dunstan</b> <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	a Doctor of Medicine, retired <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Forest Row, Sussex
<b>Patrick Gallagher</b> <i>Gerald Dawson Clarkson, CBE, QFSM</i> <i>Michael John Curtis</i>	a Construction Company Chairman <i>Citizen and Firefighter</i> <i>Citizen and Firefighter</i>	Maidstone, Kent
<b>Elizabeth Obertelli</b> <i>Kevin Malcolm Everett, Deputy</i> <i>Richard Evans</i>	a Deputy Director <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Chislehurst, Kent
<b>Edwin Wilhelmus Johannes Velterop</b> <i>Keith John Ebsworth</i> <i>Stephen Joseph Michael Marsh</i>	an Artisan Model Maker <i>Citizen and Glover</i> <i>Citizen and Glover</i>	Gidea Park, Essex
<b>Kenneth Henry James Milton</b> <i>Iain Reid</i> <i>Richard Leslie Springford</i>	a Hotel Manager <i>Citizen and Educator</i> <i>Citizen and Carman</i>	Sidcup, Kent
<b>Bita Rezaee</b> <i>Abdul Latif</i> <i>Ali Reza Latif</i>	a Legal Advisor <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Wembley, London
<b>Anthony Lui</b> <i>James Samuel Blake</i> <i>Donald Howard Coombe, MBE</i>	an Accountant <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Walthamstow, London
<b>Keith Alan Horsman</b> <i>Judy Senta Tayler-Smith</i> <i>Adele Loraine Thorpe</i>	a Videographer <i>Citizen and Upholder</i> <i>Citizen and Chartered Secretary &amp; Administrator</i>	Canvey Island, Essex
<b>Edward Michael Jakins</b> <i>Howard Andre Beber</i> <i>Brian John Coombe</i>	a Project Manager <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Midsomer Norton, Somerset
<b>Abdul Hafiz</b> <i>Hilary Miller</i> <i>Alan Wiseman</i>	a Catering Company Director <i>Citizen and Glover</i> <i>Citizen and Pavior</i>	Maldon, Essex
<b>Michael John Dunn</b> <i>Issa Tahhan</i> <i>Nicholas Michael Harris</i>	a Senior Engineer, retired <i>Citizen and Environmental Cleaner</i> <i>Citizen and World Trader</i>	Loughton, Essex
<b>Walter Joseph Maynard</b> <i>Alan William Cornwell</i> <i>Patrick William Thomas Wilkins</i>	a Police Officer, retired <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Banstead, Surrey

<b>Alan Brooker</b> <i>Ian Brooker</i> <i>Michael John Goddard</i>	a Waste Management Supervisor <i>Citizen and Upholder</i> <i>Citizen and Upholder</i>	Strood, Kent
<b>Geoffrey Declan Kavanagh</b> <i>David James Sales</i> <i>Robert Michael John Benham</i>	a Brewery Area Manager, retired <i>Citizen and Insurer</i> <i>Citizen and Plumber</i>	Kneeworth, Hertfordshire
<b>Jonathon Mark Hopkins</b> <i>William Barrie Fraser, OBE</i> <i>Peter York Bartlett</i>	a Financial Journalist <i>Citizen and Gardener</i> <i>Citizen and Fruiterer</i>	Bromley, Kent
<b>Jaco-Albert Van Gass</b> <i>Geoffrey Douglas Ellis</i> <i>Wesley Val Hollands</i>	an Athlete <i>Citizen and Joiner</i> <i>Citizen and Loriner</i>	Wokingham, Berkshire
<b>Grahame William Mark Howett</b> <i>Richard J Muir</i> <i>George Henry Capon</i>	a Sales Manager <i>Citizen and Pattenmaker</i> <i>Citizen and Blacksmith</i>	South Benfleet, Essex
<b>Bernd Gunter Heinze</b> <i>Malcolm Alastair Craig</i> <i>Timothy Luke Fitzgerald-O'Connor</i>	an Attorney At Law <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	North Wales, Pennsylvania, United States of America
<b>Michael Sidney Stafford</b> <i>Phillip Arthur Dean</i> <i>Patricia Agnes Campfield, MBE</i>	a Councillor <i>Citizen and Coachmaker &amp; Coach Harness Maker</i> <i>Citizen and Wheelwright</i>	Southend On Sea, Essex
<b>John Vincent Hughes</b> <i>Wesley Val Hollands</i> <i>Geoffrey Douglas Ellis</i>	a Property Developer <i>Citizen and Loriner</i> <i>Citizen and Joiner</i>	Hutton Mount, Essex
<b>Philip Gould</b> <i>Wyndham Seymour-Hamilton</i> <i>Antony David George Harvey</i>	a Technical Consultant <i>Citizen and Loriner</i> <i>Citizen and Educator</i>	Thamesmead, London
<b>Lindsay Vyvyan Melvin</b> <i>Elizabeth Macdonald-Buchanan</i> <i>Michael Berriman Tippetts</i>	a Charity Trustee <i>Citizen and Fishmonger</i> <i>Citizen and Armourer &amp; Brasier</i>	Solihull, West Midlands
<b>Ashley Saltman</b> <i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	a Mechanical Engineer, retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Ilford, Essex
<b>Robert John Flew</b> <i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	an Insurance Broker, retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Epsom, Surrey

<b>Haramrita Kaur Glazebrook</b> <i>Neville John Watson</i> <i>Peter Francis Clark</i>	a Barrister <i>Citizen and Fletcher</i> <i>Citizen and Mason</i>	Chalfont St Peter, Buckinghamshire
<b>Surgeon Rear Admiral Lionel John Jarvis, CBE, DL</b> <i>Ruby Sayed, CC</i> <i>Gregory Percy Jones, QC, Ald.</i>	a Prior of the Order of St. John <i>Citizen and Common</i> <i>Councilman</i> <i>Citizen and Leatherseller</i>	Droxford, Hampshire
<b>Janet Marie Munro</b> <i>Judy Senta Tayler-Smith</i> <i>Adele Loraine Thorpe</i>	an Administrator <i>Citizen and Upholder</i> <i>Citizen and Chartered Secretary &amp; Administrator</i>	Stevenage, Hertfordshire
<b>Douglas Bainbridge</b> <i>Judy Senta Tayler-Smith</i> <i>Adele Loraine Thorpe</i>	an Investigator <i>Citizen and Upholder</i> <i>Citizen &amp; Chartered Secretary &amp; Administrator</i>	Stevenage, Hertfordshire
<b>Sally Anne McCarthy</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Iain Reid</i>	a Counselling Manager <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Blackheath, London
<b>Hugh Gavin Matthew Love</b> <i>Susan Mary Harrison</i> <i>Basil Roy Hodgson</i>	a Chartered Tax Advisor, retired <i>Citizen and Educator</i> <i>Citizen and Stationer &amp; Newspaper Maker</i>	Hitchin, Hertfordshire
<b>John Francis James</b> <i>Sara Pink</i> <i>Jonathan Martin Avern</i>	an Accountant <i>Citizen and Stationer &amp; Newspaper Maker</i> <i>Citizen and Fletcher</i>	Edmonton, London
<b>Jonathan Anthony James Wilson</b> <i>Judy Senta Tayler-Smith</i> <i>Adele Loraine Thorpe</i>	an Information Technology Technician <i>Citizen and Upholder</i> <i>Citizen and Chartered Secretary &amp; Administrator</i>	Tooting, London
<b>John Ross Griffiths</b> <i>Paul Malcolm Kennerley, RD</i> <i>Richard Worth, OBE</i>	a Management Consultant <i>Citizen and Coachmaker &amp; Coach and Harness Maker</i> <i>Citizen and Shipwright</i>	Surfers Paradise, Queensland, Australia
<b>Paul Michael Medlycott</b> <i>Peter John Child</i> <i>Geoffrey Selwyn</i>	a Business Consultant <i>Citizen and Needlemaker</i> <i>Citizen and Needlemaker</i>	Northwood, Middlesex
<b>David Clive Mitchell</b> <i>Michael Richard Adkins</i> <i>Stanley Brown, QGM, TD</i>	a Litho Printing Company Director, retired <i>Citizen and Water Conservator</i> <i>Citizen and Loriner</i>	Petts Wood, Kent



<b>Martin Andrew Overman</b> <i>Daniel Richard Caspi</i> <i>Robert Picton Seymour Howard,</i> <i>Ald.</i>	a Transport Managing Director <i>Citizen and Gardener</i> <i>Citizen and Gardener</i>	Swaffham, Norfolk
<b>Andrew John Roan</b> <i>Adarsh Kumar Sharma</i>  <i>Michael Peter Cawston</i>	a Clockmaker <i>Citizen and Chartered</i> <i>Accountant</i> <i>Citizen and Tyler &amp; Bricklayer</i>	Melksham, Wiltshire
<b>Jonathan David Cordell</b> <i>Sophie Anne Fernandes, CC</i> <i>Charles Edward Lord, OBE, JP,</i> <i>Deputy</i>	a Strategy Director <i>Citizen and Common Councilman</i> <i>Citizen and Broderer</i>	Brixton, London
<b>Brandy Anne Dowdall</b> <i>Michele McCarthy</i> <i>Neil Frederick Purcell</i>	a Lawyer <i>Citizen and Scrivener</i> <i>Citizen and Painter Stainer</i>	Toronto, Ontario, Canada
<b>Derwin Mak</b> <i>Michele McCarthy</i> <i>Neil Frederick Purcell</i>	an Accountant <i>Citizen and Scrivener</i> <i>Citizen and Painter Stainer</i>	Toronto, Ontario, Canada
<b>Gary Colin Wright</b> <i>Colin Trevor Gurnett</i> <i>Michael Peter Cawston</i>	a Senior Barristers' Clerk <i>Citizen and Wheelwright</i> <i>Citizen and Tyler &amp; Bricklayer</i>	Aveley, Essex
<b>Theresa Clare Magdalen Rodgers</b> <i>Catherine Sidony McGuinness,</i> <i>Deputy</i> <i>Wendy Mead, OBE, CC</i>	an Aromatherapist & Relexologist, retired <i>Citizen and Solicitor</i>  <i>Citizen and Glover</i>	High Wycombe, Buckinghamshire
<b>Mark Stephen Nexsen</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness,</i> <i>Deputy</i>	The Mayor of Lake Havasu City  <i>Citizen and Solicitor</i>	Lake Havasu City, Arizona, United States of America
<b>John Harold Parrott</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness,</i> <i>Deputy</i>	an Investment Specialist  <i>Citizen and Solicitor</i>	Lake Havasu City, Arizona, United States of America

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

## 9. Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

**Statutory Instruments****Date in Force****The Technical and Further Education Act 2017 (Commencement No. 3) Regulations 2018, S.I. No. 140**

9 February 2018

The Regulations enable the Secretary of State to request the Institute for Apprenticeships to provide advice and assistance in relation to other education or training as well as in relation to apprenticeships. The Institute for Apprenticeships will be renamed the Institute for Apprenticeships and Technical Education.

**The Novel Foods (England) Regulations 2018, S.I. No. 154**

8 March 2018

The Regulations provide for the enforcement of EU Regulation 2015/2283 by food authorities including the City Corporation. It gives powers to issue stop notices, compliance notices and fixed monetary penalties for offences.

**The Homelessness Reduction Act 2017 (Commencement and Transitional and Savings Provisions) Regulations 2018, S.I. No. 167**

3 April 2018

The Regulations bring the provisions of the Homelessness Reduction Act 2017 into force on 3 April 2018. The Act creates new duties for local authorities to reduce homelessness.

Read.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)*

10. Ballot  
Results

The Town Clerk reported the result of a ballot taken at the last Court, as follows:-

Five Members to the **Capital Buildings Committee**.

	<b>Votes</b>
Randall Keith Anderson	14
Peter Gordon Bennett	35
John Douglas Chapman	11
Henry Nicholas Almroth Colthurst	29
Alison Jane Gowman, Alderman	39
Timothy Russell Hailes, JP, Alderman & Sheriff	38
Christopher Michael Hayward	62
Michael Hudson	7
Ian David Luder, JP, Alderman	39
Charles Edward Lord, OBE, JP, Deputy	42
Susan Jane Pearson	27
James Henry George Pollard, Deputy	17
John George Stewart Scott, JP	13
Oliver Sells, QC	15

Sir Michael Snyder	56
James Richard Tumbridge	19

Read.

Whereupon the Lord Mayor declared Alderman Alison Gowman, Christopher Hayward, Deputy Edward Lord, Alderman Ian Luder and Sir Michael Snyder to be appointed to the Capital Buildings Committee

11.  
Appointments

The Court proceeded to consider appointments to the following Committees and outside bodies:-

*\* denotes a Member standing for re-appointment*

- (A) One Member on the **Board of Governors of the City of London School for Girls**, for the balance of a term expiring July 2018.

**Nominations received:-**

Tijs Broeke

Read.

Whereupon the Lord Mayor declared Tijs Broeke to be appointed to the Board of Governors of the City of London School for Girls.

- (B) Five Members on the **Barbican Residential Committee**, for varying terms.

**Nominations received:-**

Matthew Bell

Read.

Whereupon the Lord Mayor declared Matthew Bell to be appointed to the Barbican Residential Committee.

- (C) One Member on the **Homerton University Hospital NHS Foundation Trust**, for a three-year term expiring in March 2021.

**Nominations received:-**

Jeremy Paul Mayhew

Read.

Whereupon the Lord Mayor declared Jeremy Mayhew to be appointed to the Homerton University Hospital NHS Foundation Trust.

- (D) Three Members on the **Guild Church Council of St Lawrence Jewry**, for one-year terms expiring in March 2019.

**Nominations received:-**

\*Roger Arthur Holden Chadwick, Deputy

\*Simon D'Olier Duckworth, O.B.E., DL

\*Gregory Percy Jones, Q.C., Alderman

Read.

Whereupon the Lord Mayor declared Deputy Roger Chadwick, Simon Duckworth, and Alderman Gregory Jones to be appointed to the Guild Church Council of St Lawrence Jewry.

12. The  
Honourable The  
Irish Society

- (A) The Court proceeded to consider the appointment of three Common Councilmen to The Honourable The Irish Society, for terms of three years.

*\*denotes a Member standing for re-appointment*

**Nominations received:-**

\*Christopher Michael Hayward

\*Richard David Regan, OBE, Deputy

\*Ian Christopher Norman Seaton

Read.

Whereupon the Lord Mayor declared Christopher Hayward, Deputy Richard Regan and Ian Seaton to be appointed to The Honourable The Irish Society.

- (B) The Court noted that Alderman Vincent Keaveny and Alderman William Russell would continue to serve as the Aldermanic representatives on The Honourable The Irish Society, having previously been appointed for terms of three years.
- (C) The Court endorsed the appointment of Alderman Sir Andrew Parmley as Governor of The Honourable The Irish Society for a three-year term expiring in 2021, with a Deputy Governor to be appointed by the Court of The Honourable The Irish Society.

13. Questions

Hoffman, T.D.D.,  
Deputy to the  
Chairman of the  
Policy and  
Resources  
Committee

**Affordable Housing**

Deputy Tom Hoffman asked a question of the Chairman of the Policy and Resources Committee concerning the City Corporation's commitment to the provision of affordable housing through the construction of 3,700 new homes. The Member emphasised the importance of such housing being available for key workers required to maintain vital services.

In response, the Chairman reiterated the details of the City Corporation's commitment, outlining the planned housing products and confirming that new social rented homes would be let in accordance with the Housing Act 1996. She explained that, although specific job roles would not be targeted, priority would be given those with specific housing needs and those on low incomes. She also advised that the newly established Housing Delivery Programme Working Party would oversee these developments, working with the Social Investment Board where appropriate.

In response to a supplementary question from Deputy Hoffman regarding collaboration with NHS Foundation Trusts to identify land they might be able to

release for affordable housing developments for nurses, the Chairman advised that she would welcome the opportunity to explore collaboration with health partners on developments at suitable sites in due course.

Deputy James Thomson asked a further supplementary question in the context of the nine-month anniversary of the Grenfell Fire, asking if more could be done to accelerate the slow progress to date by asking officers to explore partnerships with the NHS, GLA, Homes England and other London Boroughs. He suggested that a detailed report on the latest position, as well as the potential for the City Corporation to support a housing delivery vehicle, be brought to the next meeting.

Replying, the Chairman agreed that an update report should come to the Court but cautioned that the next meeting would likely be too soon for a sufficiently detailed report to be produced. She added that support for a housing delivery vehicle would likely be considered as one of the many options being pursued by the Housing Delivery Working Party.

*Broke, T., to the  
Chairman of the  
Policy and  
Resources  
Committee*

### **Immigration and City Workforce Post-Brexit**

Tijs Broeke asked the Chairman of the Policy and Resources Committee what measures the City of London Corporation was taking to ensure that London was able to retain and attract the talent it required after Britain's exit from the European Union, stressing the importance of a productive immigration policy.

The Chairman illustrated her agreement with the Member's comments around attracting talent, referencing the 41% of City workers born outside of the United Kingdom. She noted that the City Corporation's newly published report "The City as a Place for People" echoed these sentiments and also advised that, being acutely aware of the uncertainty of EU citizens based in the City over their rights since the referendum result, the City Corporation had made consistent calls for clarity from both the UK government and the EU27. The Chairman also reiterated the City Corporation's three key requests relating to Brexit - a transition agreement, a trade agreement that included financial services, and continued access to the best talent available.

The Chairman outlined the significant body of work being undertaken by the City Corporation and in collaboration with others in this regard, all of which made the case to Government of the importance of attracting international talent, and of the continued recognition of qualifications between the UK and EU27. She concluded that the correct immigration regime was essential, but also that development of the skills and employability of the domestic workforce should remain a vital goal.

Citing a recent speech by the Foreign Secretary which had called for unity around an "outward-looking" vision for the future, Mr Broeke asked a supplementary question highlighting his concerns that current political pressures would mean there was a risk that this could not be achieved. Given this, he asked if the Chairman agreed that greater clarity was needed from the UK Government over implementation of an immigration system. The Chairman agreed with the Member's statement and confirmed that she had made this point in meetings with Government Ministers. She added that she would continue to argue this point to Government in the coming period.

Responding to a further supplementary question from Deputy Brian Mooney, which sought her view as to whether the Government was giving sufficient attention to the requirements of the financial services sector, the Chairman confirmed her belief that the UK Government was now giving the sector appropriate consideration. She noted however that there was of course more work to be done in ensuring the sector's needs continued to be represented to Government.

### **Drinking Fountains**

*Scott, J.G.S., J.P.  
to the Chairman  
of the Port  
Health and  
Environmental  
Services  
Committee*

John Scott asked a question of the Chairman of the Port Health and Environmental Services Committee concerning the number of drinking fountains in the City of London and potential participation in a pilot scheme to install new fountains, so as to diminish the use of plastic bottles.

Responding, the Chairman advised that there were currently six working fountains within the City of London. He confirmed that there were plans to introduce ten new public water bottle refill points across the City of London over the next two years, with discussions currently underway with the Greater London Authority around the possibility of obtaining partial funding for the project. He added that encouragement was being given to local businesses, such as bars and cafes, to register as free public refill points.

Alderman Alistair King spoke to advise that he was the Treasurer of the Metropolitan Drinking Fountain & Cattle Trough Association, which was currently engaged in a programme of its own with a similar aim. He explained that there was a "Find-a-Fountain" application available through their website which allowed people to locate water supplies that were free of charge, asking the Chairman if there might be some merit to the Association working with the City Corporation on this matter. The Chairman welcomed the Alderman's comments and agreed that collaboration should be explored.

*Hailes, T.R., Ald.  
& Sheriff to the  
Chairman of the  
Planning and  
Transportation  
Committee*

### **Bank Junction**

Alderman and Sheriff Tim Hailes asked the Chairman of the Planning and Transportation Committee concerning the success of the Bank Junction Safety Scheme and the impact on the disabled community.

The Chairman provided background information concerning certain recent road closures and the decision to partially re-open Bank Junction in an eastbound direction, primarily due to significant emergency gas works required at Gracechurch Street. The Chairman noted that this was entirely outside of the City Corporation's control and observed that this had been an effective reaction in view of the unprecedented situation the City Corporation had been presented with. He added that the Scheme had been designed to facilitate significant and unanticipated issues such as this and noted that the emerging increased complexities of these gas works could well lead to works taking longer than anticipated. With regard to the needs of the disabled community, he shared the Member's concern that any final decision on the Scheme recognised the needs of that community and confirmed that a full Equalities Impact Assessment was being undertaken, so as to enable a fully informed consideration by Members when the future of the Scheme was determined in July.

With reference to the access rights of Hackney Carriages, the Chairman observed that permitting their continued access to Bank Junction was previously found to have a detrimental effect both on safety and on journey times in the surrounding area. However, given the importance of ensuring the correct decision for the future of the Junction, he had requested for officers to model the impact of journey times should access for black cabs be introduced on two or four of the arms of the Junction. The findings would be presented to Members at a series of future briefing sessions and he urged interested Members to attend these in advance of formal proposals coming for consideration, again to ensure that any decision was fully informed.

Alderman and Sheriff Hailes thanked the Chairman for his response and asked that any final proposals around restrictions on feeder and adjacent roads be reviewed by the Court. He also asked that, in order to ensure equality of access for all, measures be taken to ensure that either London Hackney Carriages were permitted to access as authorised vehicles, or equivalent permissions are granted to achieve the same outcome. Lastly, he requested that officers ensure that timely and flexible adjustments were made to account for road closures when they occurred so as to avoid repeated disruption in the future. The Chairman endorsed all three of the Member's comments but observed that the final decision would ultimately be one for Members, not for him personally.

Replying to a supplementary question from Deputy Edward Lord concerning the length of a recent journey, the Chairman explained that the negative consequences of closures were regrettable but were an unfortunate and unintentional consequence of necessary works, largely outside of the City Corporation's control. He added that there were often challenging decisions to be made in respect of managing the flow of traffic through the City's streets, but making these decisions and keeping the City moving was imperative.

Responding to a further supplementary question from Ruby Sayed, the Chairman noted that pick-up and drop-off rights had not previously been in existence at the Junction for those with Blue Badges, but sympathised with concerns in respect of ensuring access for those with mobility issues. He reiterated the importance of the Equalities Impact Assessment, which would be presented to Members in due course, in informing a final decision.

In response to a final supplementary question from Deputy Brian Mooney, the Chairman observed that there may well have been improvements to air quality in the vicinity since the introduction of the Scheme, although it was somewhat early to say with any certainty, and early figures also suggested that the number of accidents recorded had also decreased. He added that it would always be a balance to be struck in respect of conflicting requirements and aspirations, whatever the decision in respect of the future of the Junction might be.

Pursuant to Standing Order 13(10), the Lord Mayor directed that the outstanding question, submitted by Andrew McMurtrie, be deferred until the next meeting of the Court.

14. Motions There were no motions.

15. Awards & Prizes The Court received reports of the Chairman of the Markets Committee and the Chairman of the Culture, Heritage & Libraries Committee, advising of the recent receipt of several awards.

## 16. STANDARDS REGIME REVIEW WORKING PARTY

(Emma Edhem)

21 February 2018

### **Independent Review of the City of London's Standards Regime**

This report provided the findings of the review undertaken by the Standards Regime Working Party regarding the Corporation's current Standards Framework, in particular the Complaints Procedure (alleged breaches of the Members' Code of Conduct). The report outlined the consideration given to a review undertaken by Mr Charles Bourne QC and his report ("the Report"), who was appointed by the Town Clerk to examine the Standards Framework, and provided both findings and recommendations on how to improve the current arrangements.

It was **recommended** that the Court of Common Council approve the responses proposed in respect of the recommendations set out in the Report, along with the revised Code of Conduct, Complaints Procedure and Guidance to Members on the Code of Conduct as appended.

The Chairman spoke to introduce the item and thanked those Members who had served on the Working Party and those who had participated in the various consultation exercises for their input.

James Tumbridge spoke to express a concern in relation to the possibility that not attending training on the Code of Conduct might be considered an aggravating feature when considering the imposition of sanctions. The Chairman, responding, explained that this was intended to incentivise Members to participate in the training and clarified that multiple opportunities would be provided to undertake it. She further clarified that there was only the possibility that it might be considered an aggravating factor, such decision to be taken by the Panel. This would be in cases where there were, for example, repeated refusals to undertake training.

*Resolved* – That the Court of Common Council approve the responses proposed in respect of the recommendations set out in the Report, along with the revised Code of Conduct, Complaints Procedure and Guidance to Members on the Code of Conduct as appended.

## 17. POLICY AND RESOURCES COMMITTEE

(Catherine McGuinness, Deputy)

18 January 2018

### **(A) Corporate Plan**

The Policy and Resources Committee had considered and approved a refreshed Corporate Plan for 2018-23, which was to be used as a strategic framework to guide the City Corporation's thinking and decision-making over the next five years.



It was also intended to help to ensure that everything the City Corporation did took it closer to achieving its stated aims and objectives.

It was **recommended** that the refreshed Corporate Plan, 2018-23, be approved as set out in Appendix 1.

*Resolved* – That that the refreshed Corporate Plan, 2018-23, be approved as set out in Appendix 1.

25 January 2018

**(B) Report of Urgent Action Taken: London Councils Grant Scheme Levy**

The City of London Corporation is responsible for issuing the annual levies for subscriptions to all the constituent councils of the London Councils Grants Scheme (LCGS). The Court of Common Council can only consider the levies if at least two-thirds of the constituent councils (i.e. 22 out of 33 of the London local authorities) have approved the total expenditure to be incurred under the Grants Scheme.

Having received confirmation from London Councils that the budget had been agreed by over two thirds of the Constituent Councils, the approval of the Court was sought under the urgency procedures to issue the levies before the statutory deadline of 15 February 2017.

The Court of Common Council was therefore **recommended** to note that on 25 January 2018, approval was given in accordance with Standing Order No. 19 to issue the levies as set out in the appendix to the report.

*Resolved* – That the report be received.

18. **FINANCE COMMITTEE**

**(Jeremy Paul Mayhew)**

20 February 2018

**(A) City Fund 2018/19 Budget Report and Medium Term Financial Strategy**

The Court proceeded to consider a report of the Finance Committee presenting the overall financial position of the City Fund (i.e. the Corporation's finances relating to Local Government, Police and Port Health services) **recommending** that:

- the Council Tax for 2018/19 remains unchanged from 2017/18; and
- The Business Rate Premium is unchanged.

The Chairman spoke to introduce the budget and clarify a number of elements, following which a number of Members took the opportunity to ask questions. In response, the Chairman observed that specific funding requirements relating to the City Police's budget would be considered as part of the overall budget setting process, prior to any decision as to an increase to the Business Rate Premium. This was by no means ruling out any increase; indeed, notice had been provided to ratepayers at this year's annual meeting that such an increase might be forthcoming. However, the Chairman was clear that any decision should only be made once the budgetary position was confirmed and it was then possible to ascertain whether an increase to the premium was necessary.

*Resolved* – That that the report be agreed to and that the Court do pass a Resolution

in the following terms:-

1. that for the 2018/19 financial year the Court of Common Council approves:
  - the Premium multiplier on the Non-Domestic Rate and Small Business Rate multipliers be set at 0.005, to enable the City to continue to support the City of London Police and security and contingency planning activity within the Square Mile at an enhanced level;
  - an unchanged Council Tax of £857.31 for a Band D property (excluding the GLA precept);
  - the overall financial framework and the revised Medium Term Financial Strategy for the City Fund; and
  - the City Fund Net Budget Requirement of £148.6m.

### **Council Tax**

2. It be noted that in 2012 the Finance Committee delegated the calculation of the Council Tax Base to the Chamberlain and the Chamberlain has calculated the following amounts for the year 2018/19 in accordance with section 31B of the Local Government Finance Act 1992:

(a) 7210.97 being the amount calculated by the Chamberlain (as delegated by the Finance Committee), in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the City's Council Tax Base for the year; this amount includes a calculation of the amount of council tax reduction; and

(b) Parts of Common Council's Area:

Inner temple	Middle Temple	City excl. Temples (special expense area)
85.58	68.74	7,056.65

being the amounts calculated by the Chamberlain, in accordance with the Regulations, as the amounts of the City's Council Tax Base for the year for dwellings in those parts of its area to which the special items relate.

3. For the year 2018/19 the Common Council determines, in accordance with Section 35(2)(d) of the Local Government Finance Act 1992, that any expenses incurred by the Common Council in performing in a part of its area a function performed elsewhere in its area by the Sub-Treasurer of the Inner Temple and the Under Treasurer of the Middle Temple shall not be treated as special expenses, apart from the amount of £16,899,000 being the expenses incurred by the Common Council in performing in the area of the Common Council of the City of London the City open spaces, highways, waste collection and disposal, transportation planning and road safety, street lighting, drains and sewer functions.

4. That the following amounts be now calculated by the Common Council for the year 2018/19 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

- |                           |  |
|---------------------------|--|
| (a) £388,467,000          | Being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act, including the local precepts issued by the Inner and Middle Temples;  |
| (b) £382,284,963          | Being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act;   |
| (c) <b>£6,182,037</b>     | Being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Common Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;  |
| (d) £857.31               | Being the amount of 4(c) above, divided by the amount at 2(a) above, calculated by the Common Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year;   |
| (e) <b>£17,268,559.36</b> | Being the aggregate amount of all special items referred to in Section 34(1) of the Act, including the local precepts issued by the Inner and Middle Temples;  |
| (f) £1,537.45             | Being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by the amount at 2(a) above, calculated by the Common Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates; |

- (g) Parts of Common Council's Area

Inner Temple

Middle Temple

City excl. Temples  
(special expense  
area)

£

£

£

857.31

857.31

857.31

being the amounts given by adding to the amount at 4(f) above the amounts of the special item or items relating to dwellings in those parts of the Common Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Common Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one of the special items relate; and

(h) Council Tax Valuation Bands

Valuation Bands	Inner Temple	Middle Temple	City excluding Temples (special expense area)
	£	£	£
A	571.54	571.54	571.54
B	666.80	666.80	666.80
C	762.05	762.05	762.05
D	857.31	857.31	857.31
E	1,047.82	1,047.82	1,047.82
F	1,238.34	1,238.34	1,238.34
G	1,428.85	1,428.85	1,428.85
H	1,714.62	1,714.62	1,714.62

being the amounts given by multiplying the amounts at 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which, in that proportion, is applicable to dwellings listed in valuation band D, calculated by the Common Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5. It be noted that for the year 2018/19 the Greater London Authority has proposed the following amounts in precepts issued to the Common Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Valuation Bands</u>	<u>Precepting Authority</u>
	Greater London Authority
	£
A	50.73
B	59.19

C	67.64
D	76.10
E	93.01
F	109.92
G	126.83
H	152.20

6. Having calculated the aggregate in each case of the amounts at 4(h) and 5 above, the Common Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby proposes the following amounts as the amounts of Council Tax for the year 2018/19 for each of the categories of dwelling as shown below:

Council Tax Valuation Bands Inclusive of GLA Precept

Valuation Bands	Inner Temple	Middle Temple	City excluding Temples (special expense area)
	£	£	£
A	622.27	622.27	622.27
B	725.99	725.99	725.99
C	829.69	829.69	829.69
D	933.41	933.41	933.41
E	1,140.83	1,140.83	1,140.83
F	1,348.26	1,348.26	1,348.26
G	1,555.68	1,555.68	1,555.68
H	1,866.82	1,866.82	1,866.82

7. The Common Council of the City of London hereby determines that the following amounts of discount be awarded:
- i. to dwellings in Class B as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 (i.e. second homes) - Nil for the financial year beginning on 1st April 2018;
  - ii. to dwellings in Class C as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992:
    - (a) in the case of a vacant dwelling that has been such for a continuous period of less than 6 months ending immediately before the day in question: 100% for the financial year beginning on 1st April 2018;
    - (b) in the case of a vacant dwelling that has been such for a continuous period of 6 months or more: nil for the financial year beginning on 1st

April 2018 (i.e. a dwelling that is unoccupied and substantially unfurnished will qualify for a discount from the date the dwelling became vacant of 100% for the first six months (less one day) and nil thereafter)

- iii. to dwellings in Class D as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 (i.e. vacant uninhabitable dwellings or vacant dwellings undergoing major works to make them habitable or vacant dwellings where major repair works have taken place): 100% for the financial year beginning on 1st April 2018;
  - iv. to care leavers within the City up to the age of 25, 100% under Section 13A(1)(c) of the Local Government Finance Act 1992 subject to liability considerations for the financial year beginning on 1st April 2018; and
  - v. discretionary discounts up to 100% under Section 13A(1)(c) of the Local Government Finance Act 1992 to provide council tax support in exceptional circumstances as agreed by the Finance Committee at its meeting in November 2017.
8. The Common Council of the City of London hereby determines that its relevant basic amount of council tax for 2018/19, calculated in accordance with Section 52ZX of the Local Government Finance Act 1992 is not excessive in accordance with the Referendums Relating to Council Tax Increases (Principles) (England) Report (2018/19).

### **Council Tax Reduction**

9. It be noted that at the Court of Common Council meeting in January 2017 Members approved the Council Tax Reduction Scheme for 2017/18 and future years to be the same as the scheme for 2016/17. There were no proposals to make any specific amendments to the Council Tax Reduction Scheme for that or future years, beyond keeping the scheme in line with Housing Benefit.
- Effectively, therefore, the City's Local Council Tax Reduction Scheme for 2018/19 will remain the same as was administered in 2016/17 and 2017/18 subject to the annual uprating of non-dependent income and deductions, and income levels relating to Alternative Council Tax Reduction, or any other uprating as it applies to working age claimants, adjusted in line with inflation levels by reference to relevant annual uprating in the Housing Benefit Scheme or The Prescribed Council Tax Reduction Scheme for Pensioners.

### **Non-Domestic Rates**

10. The Common Council of the City of London being a special authority in accordance with Section 144(6) of the Local Government Finance Act 1988 hereby sets for the chargeable financial year beginning with 1st April 2018, a Non-Domestic Rating Multiplier of 0.498 and a Small Business Non-Domestic Rating Multiplier of 0.485 in accordance with Part II of the Schedule 7 of the

said Act. Both multipliers are inclusive of the City business rate premium of 0.005.

11. In addition, the levying by the Greater London Authority of a Business Rate Supplement in 2018/19 of 0.020 (i.e. 2.0p in the £) on hereditaments with a rateable value greater than £70,000, to finance its contribution to Crossrail, be noted.
12. A copy of the said Council Taxes and the Non-Domestic Rating Multipliers, signed by the Town Clerk, be deposited in the offices of the Town Clerk in the said City, and advertised within 21 days from the date of the Court's decision, in at least one newspaper circulating in the area of the Common Council.

### **Capital Expenditure and Financing for the Year 2018/19**

*Further resolved – That:*

13. The City Fund capital budget be approved, and its final financing be determined by the Chamberlain, apart from in regard to any possible borrowing options.
14. For the purpose of Section 3(1) of the Local Government Act 2003, for the financial years 2018/19 to 2020/21, the Court of Common Council hereby determines that at this stage the amount of money (referred to as the "Affordable Borrowing Limit"), which is the maximum amount which the City may have outstanding by way of external borrowing, shall be £0.
15. For the purpose of Section 21(A) of the Local Government Act 2003, for the financial year 2018/19, the Court of Common Council hereby determines that the prudent amount of Minimum Revenue Provision is £975,000 which equals the amount of deferred income released from the premiums received for the sale of long leases in accordance with the Minimum Revenue Provision Policy at Appendix E.
16. Any potential external borrowing requirement and associated implications will be subject to a further report to Finance Committee and the Court of Common Council.
17. The Chamberlain be authorised to lend surplus monies on the basis set out in the Annual Investment Strategy, with an absolute limit of £300m for maturities in excess of 364 days.
18. The following Prudential Indicators be set:

	2017/18	2018/19	2019/20
Estimates of the ratio of financing costs to net revenue stream:			
HRA	0.72	0.84	0.71
Non-HRA	(0.23)	(0.23)	(0.11)
Total	(0.15)	(0.14)	(0.05)

Estimates of Capital Expenditure	£m	£m	£m
HRA	16.686	35.957	18.652
Non-HRA	76.003	116.594	142.595
Total	92.689	152.551	161.247
Estimates of Capital Financing Requirement – underlying need to borrow	£m	£m	£m
HRA	0.000	9.500	9.310
Non-HRA Total	49.095	68.104	155.682
	49.095	77.604	124.992
Net borrowing/(Net investments)	Period 2017/18 to 2020/21 £m 28.875		
Capital financing requirement – underlying need to borrow	184.582		

*Prudential indicators for affordability, prudence, capital expenditure and external debt:*

TREASURY MANAGEMENT INDICATORS	2017/18	2018/19	2019/20	2020/21
	probable outcome	estimate	estimate	estimate
	£'000	£'000	£'000	£'000
<b>Authorised Limit for external debt -</b>				
Borrowing	£0	£0	£0	£0
other long-term liabilities	£14,006	£13,888	£13,770	£13,653
TOTAL	£14,006	£13,888	£13,770	£13,653
<b>Operational Boundary for external debt -</b>				
Borrowing	£0	£0	£0	£0
other long-term liabilities	£14,006	£13,888	£13,770	£13,653
TOTAL	£14,006	£13,888	£13,770	£13,653
<b>Actual external debt</b>	£0	£0	£0	£0



TREASURY MANAGEMENT INDICATORS	2017/18	2018/19	2019/20	2020/21
<b>Upper limit for fixed interest rate exposure</b> Expressed as either:- Net principal re fixed rate borrowing / investments OR:- Net interest re fixed rate borrowing / investments	100%	100%	100%	100%
<b>Upper limit for variable rate exposure</b> Expressed as either:- Net principal re variable rate borrowing / investments OR:- Net interest re variable rate borrowing / investments	100%	100%	100%	100%
<b>Upper limit for total principal sums invested for over 364 days</b> (per maturity date)	£300m	£300m	£300m	£300m

Maturity structure of fixed rate borrowing during 2017/18	upper limit	lower limit
- under 12 months	0%	0%
- 12 months and within 24 months	0%	0%
- 24 months and within 5 years	0%	0%
- 5 years and within 10 years	0%	0%
- 10 years and above	0%	0%

*Local Indicator focusing on revenue reserves:*

	2017/18	2018/19	2019/20	2020/21
Times cover on unencumbered revenue reserves	(9.8)	(4.3)	15.2	0.1
<i>At this time last year</i>	(5.5)	26.0	1.1	-

19. The Treasury Management Strategy Statement and Annual Investment Strategy 2018/19 be endorsed and come into effect once as of 8<sup>th</sup> March 2018.
20. The Chamberlain's assessment of the robustness of budgets and the adequacy of reserves be endorsed.

20 February 2018

**(B) Revenue and Capital Budgets 2017/18 and 2018/19**

The Court was presented with a report which summarised the revenue and capital budgets for each of the City's three main funds, City Fund, City's Cash and Bridge House Estates together with the budgets for central support services within Guildhall Administration (which initially 'holds' such costs before these are wholly apportioned). The report accompanied the Summary Budget Book which included all the City's budgets at a summary level in a single document and was available in the Members' Reading Room and on the City Corporation's website.

The Court was **recommended** to approve the revenue and capital budgets for City's Cash, Bridge House Estates and Guildhall Administration for the financial year 2018/19 (the budgets for City Fund having already been considered under part A above).

*Resolved – That:-*

- the latest revenue budgets for 2017/18 be noted;
- the 2018/19 revenue budgets be agreed, subject to any amendments on the City Fund that may be agreed in relation to the report on 'City Fund – 2018/19 Budget Report and Medium Term Financial Strategy';
- the capital budgets be agreed; and
- authority be delegated to the Chamberlain to determine the financing of the capital budgets.

*Further resolved -* That the thanks of the Court be given to the Chairman of the Finance Committee for his introduction to the budget reports before the Court this day and that a copy be circulated to every Member in the usual way.

19. **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE**

**(Wendy Mead, O.B.E., Chief Commoner)**

23 January 2018

**Applications for Hospitality****(A) Afternoon reception following the Installation of the Bishop of London**

It was announced in December 2017 that the Bishop of Crediton, the Right Reverend Dame Sarah Mullally, DBE had been appointed as the 133<sup>rd</sup> Bishop of London. It was the first time a woman would have been appointed to the position.

The City Corporation had a longstanding relationship with the Diocese of London. Previous holders of the position having been regular participants at many events in the City and, in both 1991 and 1996 following the installation of previous Bishops of London, the City Corporation hosted receptions for the newly appointed Bishop.

It was therefore proposed that the City Corporation host an afternoon reception at Guildhall following the installation service at St Paul's Cathedral. This occasion

would provide the City with an opportunity to welcome the new Bishop and to build on the City's relationship with the Diocese of London. Guests would include senior representatives from the Church, Government, City institutions, faith organisations, Livery Companies and representatives from the Diocese of London.

It was therefore **recommended** that hospitality be granted for an afternoon reception, with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the approved parameters.

This would be a full Court event.

*Resolved* – That hospitality be granted for an afternoon reception, with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the approved parameters.

### **(B) Doggett's Coat and Badge Race Exhibition in Guildhall Yard**

The Doggett's Coat and Badge Race is the oldest rowing race in the world. Every year, since 1715, up to six apprentice watermen compete in the race on the River Thames, beginning at London Bridge and ending at Cadogan Pier, Chelsea.

To coincide with the Totally Thames festival, the Thames Festival Trust had developed a project focusing on the Doggett's Race and its significance to the life of those who work on the River Thames. A public outdoor exhibition detailing the history of the Doggett's Race would form part of this programme and be on display in the Guildhall Yard from 6 - 23 September 2018. The exhibition was to feature contemporary photographs, archive material, and excerpts from oral history interviews that had been specially produced for this project.

It was proposed that the City Corporation hosts an early evening reception to mark the exhibition, which would promote the history of the City and its long-standing traditions. Guests attending the reception would include exhibition organisers, race participants and contributors, young training apprentices, relevant Livery Companies, City of London cultural and heritage providers, artists, historians and volunteers connected to the exhibition.

It was therefore **recommended** that hospitality be granted for an early evening reception, with arrangements made under the auspices of the Port Health & Environmental Services Committee; the costs to be met from City's Cash and within the approved parameters.

This would be a full Court event.

*Resolved* – That hospitality be granted for an early evening reception, with arrangements made under the auspices of the Port Health & Environmental Services Committee; the costs to be met from City's Cash and within the approved parameters.

### **(C) Reception for the Queen Elizabeth Diamond Jubilee Trust - Vision for the Commonwealth Campaign**

The Queen Elizabeth Diamond Jubilee Trust is a charity established in 2012 to

celebrate The Queen's contribution to the Commonwealth. It has two specific goals: to empower a new generation of young leaders and the prevention of avoidable blindness. To this end, the Trust had joined forces with five leading eye health organisations to tackle the issue of avoidable blindness. The campaign would seek to bring the issue to the attention of the Commonwealth Heads of Government meeting taking place in London in April.

It was proposed that the City Corporation host an early evening reception on Tower Bridge for the Queen Elizabeth Diamond Jubilee Trust to raise awareness of the campaign. The reception would support the City Corporation and City Bridge Trust's aim to promote London as a global centre for effective philanthropy.

Those attending the reception would include the Vice-Patron, High Commissioners, Trustees, sponsors and partners of the campaign, representatives from City businesses with a strong link to the philanthropic sector, politicians and Members with relevant interests.

It was therefore **recommended** that hospitality be granted for early evening private views, with arrangements made under the auspices of The City Bridge Trust Committee; the costs to be met from City's Cash and within the approved parameters.

This would be a Committee event.

*Resolved* – That hospitality be granted for early evening private views, with arrangements made under the auspices of The City Bridge Trust Committee; the costs to be met from City's Cash and within the approved parameters.

**(D) Report of Urgent Action Taken: Reception for launch of Crossrail Art Foundation exhibition**

In December 2013, the City Corporation agreed to support the Crossrail Art Strategy for the funding of artworks in seven Elizabeth Line stations in central London, and a registered charity was established by the City Corporation and Crossrail Limited for the purposes of delivering this programme. The programme was moving into its final stages with artworks being installed in stations in time for the opening of the line in December 2018.

An exhibition, "Art Capital: Art for the Elizabeth Line", had been organised to celebrate the building of Crossrail and the associated art programme. It was to run from 13 March until 6 May 2018 and was expected to attract over 30,000 visitors. The City Corporation, as a major sponsor and founding partner of the charity, was to be recognised at the exhibition, demonstrating its support for the Crossrail project and its role as a major supporter of the arts in London.

It was proposed that the City Corporation provide funding for refreshments at a Private View to launch the exhibition. With the event scheduled to take place close to the next meeting of the Court and the requirement to make the necessary arrangements, approval was sought and obtained under urgency procedures.

*Resolved* – That the report be received.

**(E) Report of Urgent Action Taken: Commonwealth Business Forum Banquet and Commonwealth Parliamentarians' Forum**

At various meetings of the Hospitality Working Party and the Policy and Resources Committee from September to December 2017, Members received reports concerning the City Corporation's potential involvement with the Commonwealth Business Forum. As part of this, Members approved in principle the commitment of City Corporation resources to the holding of the Commonwealth Business Forum at Guildhall and Mansion House and to the hosting of a banquet at Guildhall.

With arrangements having been confirmed, formal approval was consequently sought for the funding for the banquet, which would provide an opportunity to enhance the City Corporation's engagement with the Commonwealth and provide a high-level occasion for dialogue between business and cultural leaders in the UK and other Commonwealth countries. Additionally, as part of the wider programme of engagement with the Commonwealth, the City Corporation was also to provide the venue for the final day of the Commonwealth Parliamentarians' Forum and host an early evening reception at its conclusion.

Approval was sought and obtained under urgency procedures to allow sufficient time for invitations to be issued and the requisite arrangements to be made.

*Resolved* – That the report be received.

**(F) Report of Urgent Action Taken: Government Advisory Board on Social Investment – Early Evening Reception**

During the 2017/18 Christmas break, the City Corporation was approached with a request to host an early evening reception in mid-January 2018, to recognise the work of the Government's Advisory Board on Social Investment. The reception was intended to provide an opportunity to learn about the report recommendations and how these would be taken forward, alongside the Government's strategy to enhance the UK's position as a centre for asset management and progress social impact investing in the UK.

Due to the late receipt of the request and the short window in which to make requisite arrangements, approval was sought and obtained under urgency procedures.

*Resolved* – That the report be received.

20. **PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**

**(Jeremy Lewis Simons)**

16 January 2018

**(A) Animal Reception Centre – Heathrow Airport: Annual Review of Charges**

It is necessary to submit periodic recommendations to the Court for an increase to be applied to the Schedule of Charges in respect of services provided at the Heathrow Animal Reception Centre (HARC), for the forthcoming financial year.

The Byelaws, incorporating a new schedule of charges for the services provided,

were set out in Appendix A to the report and the Committee **recommended** approval thereof; the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

*Resolved* – That the Byelaws, as set out in Appendix A to the report, be approved and the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

23 February 2018

### **(B) Illegal Street Trading**

At the Port Health and Environmental Services Committee of 21 November 2017, Members agreed that the City Corporation should enter a Section 101 (s.101) Agreement with the London Borough of Southwark, which would allow City Corporation officers to take enforcement action against illegal street traders on the area of Millennium Bridge that falls within the London Borough of Southwark. It was further agreed that, if officers were to negotiate a similar agreement with the London Borough of Tower Hamlets, they had the Committee's permission to enter into a s.101 Agreement with the Borough.

Subsequent to this meeting, the Comptroller and City Solicitor had advised that the entering into of s.101 agreements should be authorised by the Court of Common Council and that the Scheme of Delegations would need to be amended, delegating the new enforcement functions to Port Health and Environmental Services Committee and specified chief officers. Those delegations would be subject to the s.101 agreement(s) being entered into.

The Court was therefore **recommended** to grant these requisite authorities and approve the necessary amendments to the Scheme of Delegations.

*Resolved* – That:-

- Authority be granted for the City of London Corporation to enter into agreement(s) with the London Borough of Southwark under s.101 of the Local Government Act 1972, to enable each authority to discharge the other's street trading enforcement powers in defined areas;
- Authority be granted for the City of London Corporation to enter into an agreement with the London Borough of Tower Hamlets under s.101 of the Local Government Act 1972, to enable the City of London Corporation to discharge Tower Hamlet's street trading enforcement powers on the northern half of Tower Bridge once a suitable arrangement has been reached; and,
- Subject to the agreement(s) being entered into:
  - (i) the street trading enforcement functions in sections 34, 38, 38A, 38B and 38C of the London Local Authorities Act 1990 as amended (LLAA 1990) be delegated to be discharged by the City of London Corporation to the Port Health and Environmental Services Committee, including any decision as to whether the s.101 arrangements should be discontinued;
  - (ii) the Director of Markets and Consumer Protection be delegated power to
    - (a) institute proceedings and other enforcement remedies in sections 34, 38, 38A, 38B and 38C in respect of street trading offences under the

LLAA 1990 as amended, and (b) authorise duly appointed officers to act under that enactment; and

- (iii) the Director of the Built Environment be delegated powers to (a) institute proceedings and other enforcement remedies in sections 34, 38, 38A, 38B and 38C in respect of street trading offences under the London local Authorities Act 1990 as amended, and (b) authorise duly appointed officers to act under that enactment.
- The requisite amendments to the Scheme of Delegations be approved, as set out in paragraph 7 of the report.

## 21. ESTABLISHMENT COMMITTEE

(The Revd. Stephen Decatur Haines, Deputy)

20 February 2018

### **DRAFT PAY POLICY STATEMENT 2018/19**

The Localism Act 2011 requires the City of London Corporation to prepare and publish a Pay Policy Statement setting out its approach to pay for the most senior and junior members of staff. This must be agreed each year by the full Court of Common Council.

The statement, having been updated for 2018/19 and approved by both the Establishment Committee and Policy and Resources Committee, was therefore presented to the Court of Common Council with the **recommendation** that it be approved.

*Resolved* – that the draft Pay Policy Statement for 2018/19, as set out in the Appendix to the report, be approved.

## 22. STANDARDS COMMITTEE

(Oliver Arthur Wynlayne Lodge)

12 January 2018

### **Report of Urgent Action Taken: Reappointment of Co-opted Member**

The Court received a report advising of action taken under urgency procedures in relation to the appointment of Judith Barnes as a co-opted Member of the Standards Committee. This decision was taken in view of the pressing need to ensure that an adequate number of co-opted Members were available to be present at meetings of the Standards Committee and its sub-committees. This matter was particularly relevant given the requirement to schedule two Assessment Sub-Committee meetings, both of which required a co-opted Member to make them quorate.

The Town Clerk had consequently approved the Standards Committee's request for an urgent decision in relation to the formal re-appointment of Judith Barnes as a co-opted member of the Standards Committee for a second and final four-year term of office (expiring February 2022) under Standing Order No. 19.

*Resolved* – That the report be received.

23. **SOCIAL INVESTMENT BOARD****(Peter Lionel Raleigh Hewitt, Alderman)**

28 February 2018

**Social Investment Fund: The First Five Years**

The City of London Corporation's Social Investment Fund was established in May 2012 in order to produce a positive social impact, whilst also helping to develop the social investment market through the influence of the Corporation and by demonstrating that social investment could be a financially viable model. £20million was allocated to this Fund from the assets of the Bridge House Estates charity, of which the City of London Corporation is the sole Trustee.

The Social Investment Board, at the time of its creation, undertook to provide regular

updates on its progress. In its first five years it achieved an IRR of 4.7% (gross), which is 2% in excess of the initial target. This demonstrated that, by making socially responsible investments, it was possible to have a positive social impact without compromising on financial returns. This was the City Corporation's original intention in establishing the Fund, namely to demonstrate that social investment was a credible investment medium.

The Court therefore received a report updating it on the activities of the Social Investment Fund during its first five years, including details of the Fund's financial performance, areas of investment, the Fund's investment commitments to date and plans for the Fund for the next five years.

*Resolved* – That the progress made on the work of the Fund since it was established be noted.

24.  
*Mead, W.,  
O.B.E.; Mayhew,  
J.P.*

*Resolved* – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**Summary of exempt items considered whilst the public were excluded:-**

25. *Resolved* – that the non-public Minutes of the last Court are correctly recorded.

26. **Markets Committee**

The Court approved proposals concerning a strategic review of the City Corporation's markets.

27. **Establishment Committee and The City Bridge Trust Committee**

The Court approved proposals concerning a staffing matter.

28. **Police Committee**

The Court:-

- (A) received a report advising of action taken under urgency procedures in relation to a lease; and,



- (B) received a report advising of action taken under urgency procedures in relation to the City Police's Action and Know Fraud Centre.

29.

**Property Investment Board**

The Court:-

- (A) received a report advising of action taken under urgency procedures in relation to the major refurbishment and renovation of a property; and
- (B) received a report advising of action taken under urgency procedures in relation to the purchase of a leasehold.

**The meeting commenced at 1.00 pm and ended at 2.45 pm**

**BARRADELL.**

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## List of Applications for the Freedom

*To be presented on Thursday, 19<sup>th</sup> April 2018*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of  
the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>Peter Richard Stephen Earl</b> <i>Sir Roger Gifford, Kt., Ald.</i> <i>Lord Colin Berkeley Moynihan</i>	a Power Company Chief Executive Officer <i>Citizen and Musician</i> <i>Citizen and Haberdasher</i>	Dulwich, London
<b>Robert Daniel Wingrove</b> <i>Colin James Bridgen</i> <i>Jeffrey Charles Williams</i>	an Enforcement Officer <i>Citizen and Carmen</i> <i>Citizen and Carmen</i>	Staunton, Gloucestershire
<b>Gregory Alex Giessen</b> <i>Peter John Rix</i> <i>Richard Kalmar</i>	a Property Developer <i>Citizen and Pavior</i> <i>Citizen and Chartered Surveyor</i>	Highbury, London
<b>The Rev. Dr Harold Shepherd</b> <i>Neil Frederick Purcell</i> <i>Michele McCarthy</i>	a Lawyer <i>Citizen and Painter Stainer</i> <i>Citizen and Scrivener</i>	Toronto, Ontario, Canada
<b>Lt. Col. Margot Linda Kibbey, TD</b> <i>Denise Capstick</i> <i>Timothy McNally</i>	a Clinical Nurse Manager, retired <i>Citizen and Scrivener</i> <i>Citizen and Glazier</i>	Streatham Hill, London
<b>Colin John Rate</b> <i>Philip Splett</i> <i>Robert Adrian Joseph Waddingham, CBE</i>	a Company Chairman <i>Citizen and Butcher</i> <i>Citizen and Actuary</i>	Orsett, Essex
<b>Briony Rudder</b> <i>Richard Swithun Skilbeck</i> <i>Peter Graham Mathieson</i>	a Communications Director <i>Citizen and Dyer</i> <i>Citizen and Dyer</i>	Chiswick Mall
<b>Robert Hugh Bishop</b>  <i>Sir Andrew Parmley, Ald.</i> <i>William Barrie Fraser, OBE</i>	an Information Technology Consultant, retired <i>Citizen and Musician</i> <i>Citizen and Gardener</i>	Chingford, London
<b>Edward James Foxon</b> <i>Timothy Russell Hailes, JP, Ald. &amp; Sheriff</i> <i>Fiona Josephine Adler</i>	a Solicitor <i>Citizen and International Banker</i> <i>Citizen and Tobacco Pipe Maker</i>	Westminster, London

<b>David Martin Cook</b> <i>Jason Vincent McCreanney</i> <i>Derek Franklin Oliver</i>	a Vehicle Leasing Brokers Company Director <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Ferring, West Sussex
<b>Thomas Joseph Fahey</b> <i>John Edwin Hughes</i> <i>Kevin Joseph McNicholas</i>	an Investor Relations Manager <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Smallford, Hertfordshire
<b>Kevin Michael Fahey</b> <i>John Edwin Hughes</i> <i>Kevin Joseph McNicholas</i>	a Structural Draughtsman, retired <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Smallford, Hertfordshire
<b>Joan Roach</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Business Analyst, retired <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Brockley, London
<b>Loraine Ellen Westgarth</b> <i>The Hon. Richard Jeremy Ian Mais</i> <i>Richard David Regan, OBE, Deputy</i>	a Florist <i>Citizen and Cutler</i> <i>Citizen and Cutler</i>	Orpington, Kent
<b>Kerry Kyriacos Michael</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Theatre Director <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Stratford, London
<b>Ann Rolfe</b> <i>Terence Cleiton Jewell</i> <i>Capt. John Richard Freestone, MNM</i>	an Executive Assistant, retired <i>Citizen and Master Mariner</i> <i>Citizen and Master Mariner</i>	Cuffley, Hertfordshire
<b>Robert Vaughan Ellis</b> <i>Ian Dyson, QPM</i> <i>The Hon. Simon Michael Imbert</i>	a Head of Intelligence <i>Citizen and Glover</i> <i>Citizen and Security Professional</i>	Eglwysbach, Wales
<b>Christopher David Joshua Field</b> <i>Derek Franklin Oliver</i> <i>Jason Vincent McCreanney</i>	a Personal Trainer <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Eastbourne, East Sussex
<b>Terence Leonard Warris</b> <i>John Frederick Sheen</i> <i>Brenda Bartlett</i>	a Print Manager, retired <i>Citizen and Hackney Carriage Driver</i> <i>Citizen and Hackney Carriage Driver</i>	Great Chart, Kent
<b>Peter Charles Andrews</b> <i>John Frederick Sheen</i> <i>Brenda Bartlett</i>	a Print Maintenance Director, retired <i>Citizen and Hackney Carriage Driver</i> <i>Citizen and Hackney Carriage Driver</i>	Bermondsey, London
<b>John Maurice Wilson</b> <i>Stephen Thomas Newson</i> <i>Roy Nottage</i>	a Security Officer, retired <i>Citizen and Hackney Carriage Drivers</i> <i>Citizen and Basketmaker</i>	Norwich, Norfolk
<b>Andrew John Coppin</b> <i>Iain Reid</i> <i>Richard Leslie Springford</i>	a Commercial Director <i>Citizen and Educator</i> <i>Citizen and Carman</i>	Hensall, North Yorkshire
<b>Peter Robert Marryat Reader</b> <i>Kristen James Cottier</i> <i>Robert George Munson</i>	an Accountant, retired <i>Citizen and Spectacle Maker</i> <i>Citizen &amp; Builders Merchant</i>	Bexleyheath, Kent
<b>Michael Herbert Gunner</b> <i>John Frederick Sheen</i> <i>Brenda Bartlett</i>	a Printer, retired <i>Citizen and Hackney Carriage Driver</i> <i>Citizen and Hackney Carriage Driver</i>	Waterloo, London

<b>Cassa Pancho</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Ballet Company Artistic Director <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Notting Hill, London
<b>Tracey-Joy Harrison</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Chartered Accountant <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	St Albans, Hertfordshire
<b>Peter John Brooks</b> <i>Alison Jane Gowman, Ald.</i> <i>Wendy Mead, OBE, CC</i>	an Electrician, retired <i>Citizen and Glover</i> <i>Citizen and Glover</i>	Greenwich, London
<b>Louis James Pettiphar</b> <i>Iain Reid</i> <i>Richard Leslie Springford</i>	a Boat Master <i>Citizen and Educator</i> <i>Citizen and Carman</i>	Herne Bay, Kent
<b>Geoffrey William Crocker</b> <i>Alan Montague Ware, MBE</i> <i>Jane Elizabeth Ann Ware</i>	a Financial Services Director, retired <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	Pinner, Middlesex
<b>Giles Martin Cockerill, CBE</b> <i>Ian Dyson, QPM</i> <i>Susan Carol Langley</i>	an Insurance Non-Executive Director <i>Citizen and Glover</i> <i>Citizen and Insurer</i>	Esher, Surrey
<b>Shaun Peter Charles Stewart</b>  <i>Donald Howard Coombe, MBE</i> <i>James Samuel Blake</i>	a Government & Corporate Relations Adviser, retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Henley-on-Thames, Oxfordshire
<b>Dr John Jordan Lowes</b> <i>Michael Ernest Garrett, MBE</i> <i>Ian Ronald Evans Williams</i>	a Medical Practitioner <i>Citizen and Water Conservator</i> <i>Citizen and Marketor</i>	Mickleham, Surrey
<b>Sean John Ivor Fitzgerald</b> <i>Michael David Broadway</i> <i>Sir Andrew Parmley, Ald.</i>	a Purchasing Manager <i>Citizen and Glazier</i> <i>Citizen and Musician</i>	Newhall, Essex
<b>Mark Robert Irving</b> <i>Douglas Keith Watkins</i> <i>Janet Mary Watkins</i>	a Dispensing Relationship Manager <i>Citizen and Tax Adviser</i> <i>Citizen and Educator</i>	Braintree, Essex
<b>Michael Anthony Thompson</b> <i>Harold Ebenezer Piggott</i> <i>Paul Stephen Hollebone</i>	a Customer Relationship Manager <i>Citizen and Basketmaker</i> <i>Citizen and Chartered Accountant</i>	Worthing, West Sussex
<b>Sven Kristian Harris</b> <i>Lady Poppy Cooksey, OBE, DL</i> <i>Peter Reginald Allcard</i>	a Military Policeman <i>Citizen and Art Scholar</i> <i>Citizen and Blacksmith</i>	Elephant & Castle, London
<b>Alexandra Henrietta Rickham</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	an Environmental Consultant <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Epsom, Surrey
<b>Graham Stephen Braund</b> <i>Stephen Barry Braund</i> <i>David Herbert</i>	a Railway Inspector <i>Citizen and Joiner &amp; Ceiler</i> <i>Citizen and Basketmaker</i>	Colchester, Essex
<b>Tabitha Jayne McGrath</b> <i>Sir Roger Gifford, Kt., Ald.</i> <i>Clare Petronella Florence Taylor</i>	an Artist Manager <i>Citizen and Musician</i> <i>Citizen and Apothecary</i>	Chiswick, London

<b>Huseyin Tanur Sah</b> <i>Russell Chweidan</i> <i>Henry John Emms</i>	a Business Analyst <i>Citizen and Baker</i> <i>Citizen and Gardener</i>	Enfield, London
<b>Dr Carolyn Heather Charlesworth Berven</b> <i>Alvan David Seth-Smith</i> <i>Robert Henry Crapnell</i>	a Consultant Radiologist, retired  <i>Citizen and Glover</i> <i>Citizen and Constructor</i>	Pinner, Middlesex
<b>Stephen William Harris</b>  <i>Russell Chweidan</i> <i>Henry John Emms</i>	an Electrical Engineer  <i>Citizen and Baker</i> <i>Citizen and Gardener</i>	Sawbridgeworth, Hertfordshire
<b>Prof. Roberta Jane Ward</b> <i>Robert Henry Crapnell</i> <i>Alvan David Seth-Smith</i>	a Scientist, retired <i>Citizen and Constructor</i> <i>Citizen and Glover</i>	Pinner, Middlesex
<b>Panayiotis Kosta Vardakis</b> <i>Adarsh Kumar Sharma</i> <i>Michael Peter Cawston</i>	an Actor/Director <i>Citizen and Chartered Accountant</i> <i>Citizen and Tyler &amp; Bricklayer</i>	Chelsea, London
<b>Nonie Maria Zaremba</b> <i>Neville John Watson</i> <i>Peter Francis Clark</i>	a Non-Executive Director <i>Citizen and Fletcher</i> <i>Citizen and Mason</i>	Westminster, London
<b>Gillian Patricia Bryant</b> <i>The Rev'd Peter Bernhard</i> <i>Richard Charles Bernhard</i>	a Civil Servant <i>Citizen and Bowyer</i> <i>Citizen and Gardener</i>	Clerkenwell, London
<b>Jonathon Henry Poyner</b> <i>Robert James Ingham Clark, Deputy</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	an Arts and Education Director <i>Citizen and Clothworker</i> <i>Citizen and Broderer</i>	Richmond, Surrey
<b>Ross Morgan Cook</b> <i>Neville John Watson</i> <i>Peter Francis Clark</i>	a Student <i>Citizen and Fletcher</i> <i>Citizen and Mason</i>	Garsington, Oxford
<b>Colin Ratford</b> <i>Robert Michael John Benham</i> <i>Christopher James Caine</i>	a Sales and Leasing Officer <i>Citizen and Plumber</i> <i>Citizen and Maker of Playing Cards</i>	Pilgrims Hatch, Essex
<b>Baroness Floella Karen Yunies Benjamin, OBE, DL</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	an Actress, an Author and a Politician  <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Brixton, London
<b>Beneeta Umesh Shah</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Vincent Keaveny, Ald.</i>	a Pharmacist <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Harrow, Middlesex
<b>Sandra Ngozi Okoro</b> <i>Sir David Wootton, Kt., Ald.</i> <i>Timothy Russell Hailes, JP, Ald. &amp; Sheriff</i>	a Solicitor <i>Citizen and Fletcher</i> <i>Citizen and International Banker</i>	Crystal Palace, London
<b>Ian Adams</b> <i>The Rt. Hon. The Lord Mayor</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	The Lord Mayor of Westminster  <i>Citizen and Broderer</i>	Westminster, London

**His Excellency Renato Carlos  
Jose Sersale Di Cerisano**  
*Gregory Percy Jones, QC, Ald.*  
*George Christopher Abrahams, CC*

The Ambassador of Argentina  
*Citizen and Leatherseller*  
*Citizen and Butcher*

Mayfair, London

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## Report – City Remembrancer

### Measures introduced into Parliament which may have an effect on the services provided by the City Corporation

*To be presented on Thursday, 19<sup>th</sup> April 2018*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **Statutory Instruments**

#### **Date in Force**

##### **The Waste Enforcement (England and Wales) Regulations 2018, S.I. No. 369**

29 March 2018

The Regulations give the Common Council the power to issue a notice to the occupier or owner of land to require the removal of waste which is unlawfully kept or disposed of on land within the City.

##### **The Homelessness (Review Procedure Etc.) Regulations 2018, S.I. No. 223**

3 April 2018

The Regulations provide the procedure to be followed by a local housing authority, including the Common Council acting as such an authority, when issuing notice to bring their duties to an end in cases of an applicant's deliberate and unreasonable refusal to co-operate.

##### **The Gas Appliances (Enforcement) and Miscellaneous Amendments Regulations 2018, S.I. No. 389**

21 April 2018

The Regulations provide for the enforcement of EU Regulation 2016/426 by weights and measures authorities, including the Common Council acting as such an authority. It gives the power to take action against manufacturers, importers and distributors who do not comply with the requirements of the EU Gas Appliances Regulation.

##### **The Sea Fish (Marketing Standards) (England and Wales and Northern Ireland) Regulations 2018, S.I. No. 437**

30 April 2018

The Regulations provide for the enforcement of EU Regulations 2406/96 and 1379/2013 by local authorities, including the Common Council acting as such an authority (but not as a Port Health Authority). It gives authorised officers the power to enter premises, inspect and seize fish, and issue compliance notices. The Regulations make it an offence to contravene the provisions or to fail to comply with a compliance notice.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)*

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For use at the Previous Meeting on Wednesday, 18<sup>th</sup> April, 2018  
and the Court of Common Council on Thursday, 19<sup>th</sup> April, 2018

2018/19

## APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.

2. Against the names of Common Councilmen are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2018/19. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2018. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, as well as the Audit & Risk Management Committee as of April 2017, appointments are for a three-year period).

N.B. – Terms associated with membership of the Board of Governors of the three independent City Schools run from July, to coincide with the academic year. Appointments and changes to the numbers indicating service for Common Councilmen therefore take place at July's meeting of the Court. Please note that appointment to the School Boards is subject to satisfactory completion of Disclosure & Barring Service Checks.

### Nominations

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).

4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.

5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

### Compliance with Standing Orders

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

### **Terms of Reference and Delegation**

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders. Where Committees have requested amendments to their Terms of Reference, the proposed amendments are set out in red text with proposed deletions struck through. The affected Committees are the Finance, Investment, Audit & Risk Management, Capital Buildings, Planning & Transportation, Port Health & Environmental Services, Markets, Police, Culture Heritage & Libraries, and City Bridge Trust Committees, along with the Education and Local Government Pensions Boards. There is also a minor amendment to the Terms of Reference of the Standards Committee as a consequence of the Court's decision of 8 March 2018 relating to the Standards Regime Working Party's findings. New Terms of Reference for a Standards Appeal Committee are also presented in accordance with the same. Where amendments to Standing Orders are also proposed as a consequence of amendments to a Committee's Terms of Reference, this is indicated.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

### **Matters of Policy and/or Strategic Importance**

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

### **Chief Commoner – Attendance at Committee Meetings**

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

### **Matters of Dispute**

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

### **General**

14. For ease of reference, the Committees have been grouped by function.

## **POLICY & RESOURCES COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Commoners elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive i.e. one Member can fulfil both criteria)
- the following ex-officio Members:-
  - The Right Honourable the Lord Mayor for the time being
  - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
  - such Members of the Court of Common Council as have seats in Parliament
  - the Chairmen of the following Committees:-
    - Finance
    - Planning & Transportation
    - Port Health & Environmental Services
    - Police
    - Community & Children's Services
    - Establishment
    - Barbican Centre
    - Investment
    - Culture, Heritage and Libraries
  - The Deputy Chairmen of the Finance and Investment Committees

### **2. Quorum**

The quorum consists of any nine Members.

### **3. Membership 2018/19**

#### **ALDERMEN**

- 3 Peter Estlin
- 3 Ian David Luder, J.P.
- 1 William Anthony Bowater Russell
- 9 Sir David Wootton

#### **COMMONERS**

- 8 (4) Douglas Barrow, Deputy
- 12 (4) Sir Mark Boleat
- 4 (4) Henry Nicholas Almroth Colthurst
- 10 (4) Charles Edward Lord, O.B.E., J.P., Deputy
- 6 (2) John Tomlinson, Deputy, *for two years*
- 10 (3) Simon D'Olier Duckworth, O.B.E., D.L.
- 7 (3) Marianne Bernadette Fredericks
- 14 (3) Catherine McGuinness, Deputy
- 7 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 3 (3) Tom Sleigh, Deputy
- 2 (2) Keith David Forbes Bottomley, Deputy
- 2 (2) Christopher Michael Hayward
- 32 (2) Joyce Carruthers Nash, O.B.E., Deputy
- 24 (2) Sir Michael Snyder
- 2 (2) Philip John Woodhouse, Deputy

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

#### **General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;

- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

#### **Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

#### **Corporate Assets**

- (k) (i) determining the overall use of the Guildhall Complex; and
  - (ii) approving overall strategy and policy in respect of the City Corporation's assets;

#### **Projects**

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

#### **Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

#### **Privileges**

- (n) Members' privileges, facilities and development;

#### **Sustainability**

- (o) strategies and initiatives in relation to sustainability;

#### **City Courts**

- (p) For a period of five years, from June 2016 to April 2021, to be responsible for oversight of the management of all matters relating to the City Courts;

#### **Sub-Committees**

- (q) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

- \* Resource Allocation
- Projects
- Outside Bodies
- Public Relations and Economic Development
- Courts
- †Hospitality
- †Members' Privileges

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

## FINANCE COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2018/19**

#### ALDERMEN

- 1 Robert Picton Seymour Howard
- 1 Alastair John Naisbitt King
- 4 Sir Andrew Parmley
- 2 Matthew Richardson

#### COMMONERS

19	Jeremy Paul Mayhew .....	Aldersgate
6	Randall Keith Anderson.....	Aldersgate
2	Hugh Fenton Morris.....	Aldgate
6	Robert Allan Merrett, Deputy.....	Bassishaw
6	Jamie Ingham Clark, Deputy.....	Billingsgate
16	Simon D'Olier Duckworth, O.B.E., D.L.....	Bishopsgate
8	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
5	Oliver Arthur Wynlayne Lodge .....	Bread Street
2	Timothy Levene.....	Bridge and Bridge Without
4	Christopher Michael Hayward.....	Broad Street
4	James de Sausmarez.....	Candlewick
6	Christopher Paul Boden.....	Castle Baynard
2	Michael Hudson.....	Castle Baynard
5	Nicholas Michael Bensted-Smith, J.P.....	Cheap
3	Sophie Anne Fernandes.....	Coleman Street
28	Sir Michael Snyder.....	Cordwainer
8	Ian Christopher Norman Seaton.....	Cornhill
1	William Pimlott.....	Cripplegate
1	Susan Jane Pearson.....	Cripplegate
14	James Henry George Pollard, Deputy.....	Dowgate
2	Karina Dostalova.....	Farringdon Within
6	Clare James, Deputy.....	Farringdon Within
6	Gregory Alfred Lawrence.....	Farringdon Without
3	Paul Nicholas Martinelli.....	Farringdon Without
6	Philip John Woodhouse, Deputy.....	Langbourn
3	Dominic Gerard Christian.....	Lime Street
5	John William Fletcher.....	Portsoken
2	Caroline Wilma Haines.....	Queenhithe
16	Roger Arthur Holden Chadwick, O.B.E., Deputy.....	Tower
17	Tom Hoffman, Deputy.....	Vintry
3	James Michael Douglas Thomson, Deputy.....	Walbrook

Together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**  
To be responsible for:-

**Finance**

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) making recommendations to the Court of Common Council in respect of:-
  - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
  - (ii) the appointment of the Chamberlain;
- (c) considering the annual budget of the several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (d) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (e) obtaining value for money in all aspects of the City of London Corporation's **activities, contracts, and in the City of London Police**;
- (f) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (g) the effective and sustainable management of the City of London's operational assets, to help deliver strategic priorities and service needs;
- (h) overseeing the City of London Corporation's approved list of contractors and consultants;
- (i) dealing with requests for allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (j) providing strategic oversight and performance management of all grant giving activity by the Corporation, excluding the City Bridge Trust.
- (k) strategies and initiatives in relation to energy;

**Information Technology**

- (l) developing and implementing IT strategies to support the business needs of the City of London Corporation; and

**Sub-Committees**

- (l) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

Efficiency & Performance

*The Efficiency & Performance Sub Committee was created in 2011 to scrutinise plans for efficiency and performance across all of the City Corporation's departments and the City of London Police. It supports officers to drive value for money in areas such as third-party contracts, budgeting and facilities/asset management, and promotes effective planning - both on a departmental basis and for the Corporation as a whole.*

Finance Grants Oversight & Performance

*The Finance Grants Oversight and Performance Sub Committee provides strategic oversight of the City of London Corporation's Central Grants Programme, including reviewing progress, performance, impact against outcomes, and risks for all grants.*

Information Technology

*The Information Technology Sub Committee recommends IT strategy and oversees implementation for both the City of London Corporation and the City of London Police to the Finance Committee. Furthermore, the Sub Committee also monitors delivery of IT internally and our contractor partners supplying the delivery of IT.*

Corporate Assets

*The Corporate Asset Sub Committee is responsible for the effective and sustainable management and strategic plans for the City of London Corporation's operational property portfolio; this includes the monitoring of capital projects, acquisitions and disposals, and the upkeep, maintenance and, where appropriate, furnishing for operational properties (including the Guildhall Complex). In addition, the Sub Committee is responsible for strategies, performance, and monitoring initiatives in relation to energy usage, and for monitoring and advising on bids for Heritage Lottery funding.*



## CAPITAL BUILDINGS COMMITTEE

### 1. Constitution

A Non-Ward Committee consisting of,

- Five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- Two Members appointed by the Policy & Resources Committee
- The Chairman and Deputy or a Vice Chairman of the Policy & Resources Committee (ex-officio)
- The Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- ~~The Chairman and Deputy Chairman of the Police Committee (ex-officio)~~
- The Chairmen and Deputy Chairmen of those service committees which will become responsible for completed capital building projects (ex-officio)\*
- The Chairman of the General Purposes Committee of Aldermen (ex-officio)

*\* Such Chairmen and Deputy Chairmen to become ex-officio Members of the Committee upon the Court of Common Council giving its approval in principle for the project to proceed, with their membership to cease upon the new building being handed over to their Committee.*

Together with up to two non-City of London Corporation Members and a further two Court of Common Council Members with appropriate experience, skills or knowledge.

### 2. Quorum

The quorum consists of any five Members.

### 3. Membership 2018/19

*Elected by the Court of Common Council:-*

- 1 (1) Sir Michael Snyder, Deputy
- 1 (1) Christopher Michael Hayward
- 1 (1) Charles Edward Lord, O.B.E., J.P., Deputy *for three years*
- 1 (1) Alison Jane Gowman, Alderman *for two years*
- 1 (1) Ian David Luder, J.P., Alderman *for one year*

*Appointed by the Policy & Resources Committee:-*

- 1 - Peter Gordon Bennett *for one year*
- 1 - Keith David Forbes Bottomley, Deputy *for one year*

together with the several appointed and ex-officio Members, the two non-City of London Corporation Members, and the two co-opted Members of Common Council as referred to in paragraph 1 above.

### 4. Terms of Reference

In respect of ~~the Police Accommodation and City's Courts projects~~ major capital building projects<sup>†</sup> which have been approved in principle by the Court of Common Council, to be responsible for (without recourse to any other Committee):-

- (a) overall direction and co-ordination;
- (b) financial control and variances within the overall approved budget for the project;
- (c) review of progress;
- (d) decisions on significant option development and key policy choices; and
- (e) decisions in relation to the acquisition and disposal of properties related to the project, including disposal or alternative use of current operational properties to be vacated on completion of the project. Such properties, upon the approval of the capital building project, shall sit outside of the normal Standing Orders (53-60) governing acquisitions and disposals.<sup>‡</sup>

<sup>†</sup> Defined as projects for new or substantially refurbished buildings with an estimated budget of £100 million or more, or which have been otherwise referred to the Committee.

<sup>‡</sup> Such transactions shall therefore not require the additional approvals of the Property Investment Board, Corporate Asset Sub-Committee, Finance Committee, and Court of Common Council. However, the Policy & Resources Committee shall reserve the right to retain ultimate decision-making powers in respect of properties where the disposal is considered to have significant strategic or policy implications.

#### Notes:

- (i) Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order 22 and its Chairman shall be eligible to be Chairman of another Committee (Ward or non-Ward) at the same time, pursuant to the provisions of Standing Order 29 (3).
- (ii) The Chairman and Deputy/Vice-Chairmen of the Policy & Resources and Finance Committees shall have the power to vote in the election of Chairman and Deputy Chairman.

- (iii) *Whilst the Committee will need to have dealings with external parties relevant to the buildings concerned in projects for which the Committee is responsible, ownership and custody of these relationships shall rest with the relevant service committee and the Capital Buildings Committee shall act in accordance with this.*

*N.B. – Should these Terms of Reference be approved, minor amendments will be made to the following Standing Orders as a consequence:*

- Standing Orders No. 29(7), and 30(10), governing the election of Chairman and Deputy Chairman*
- Standing Orders No. 53-60, concerning acquisitions and disposals.*

## INVESTMENT COMMITTEE

### 1. Constitution

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- the Chairman of the Social Investment Board (ex-officio)

### 2. Quorum

The quorum consists of any seven Members.

### 3. Membership 2018/19

- |   |     |  |
|---|-----|--|
| 6 | (4) | Henry Nicholas Almroth Colthurst         |
| 2 | (2) | James De Sausmarez, <i>for two years</i> |
| 6 | (4) | Andrew Stratton McMurtrie, J.P.          |
| 4 | (4) | Philip John Woodhouse, Deputy            |
| 3 | (3) | Nicholas Michael Bensted-Smith, J.P.     |
| 3 | (3) | Keith David Forbes Bottomley, Deputy     |
| 7 | (3) | Clare James, Deputy                      |
| 8 | (2) | Simon D'Olier Duckworth, O.B.E., D.L.    |
| 7 | (2) | Robert Picton Seymour Howard, Alderman   |
| 2 | (2) | Timothy Levene                           |
| 8 | (2) | James Henry George Pollard, Deputy       |

together with the Members referred to in paragraph 1 and three Members to be appointed this day.

### 4. Terms of Reference

- (a) To be responsible for the strategic oversight and monitoring of the performance, **risk profile and adherence of fund managers** of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To monitor and oversee the performance of the Sir William Coxen Trust Fund's (206936) investments and the investment fund manager, and to report back and provide relevant advice to the trustees.**
- (c)** To fulfil (a) **and (b)** above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (d)** To provide the Resource Allocation Sub Committee with proportions between property and non-property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

## **AUDIT & RISK MANAGEMENT COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- ~~nine~~ **ten** Members elected by the Court of Common Council\* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (i.e. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

*NB:- The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.*

*From April 2017 onwards, Members of the Court of Common Council are appointed for terms of three years. The maximum continuous period of service (except when serving as Chairman or Deputy Chairman) shall be nine years in any twelve-year period.*

### **2. Quorum**

The quorum consists of five Members i.e. at least three Members elected by the Court of Common Council and at least one external representative.

### **3. Membership 2018/19**

- 2 (2) Alexander Robertson Martin Barr, *for two years*
- 2 (2) Randall Keith Anderson
- 2 (2) Christopher Paul Boden
- 8 (2) Nicholas John Anstee, Alderman
- 2 (2) Paul Nicholas Martinelli

together with three external representatives :-

Hilary Daniels (*appointed for a three-year term expiring in March 2019*)

Kenneth Ludlum (*appointed for a three-year term expiring in March 2020*)

Caroline Mawhood (*appointed for a three-year term expiring in March 2021*)

and together with the Members referred to in paragraph 1 and four Members to be appointed this day.

### **4. Terms of Reference**

#### **Audit**

- (a) To consider and approve annually the rolling three-year plan for Internal Audit.
- (b) To consider and approve the annual External Audit Plan.
- (c) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (d) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (e) To meet with the external auditors of the City's various funds at least once in each calendar year prior to the presentation of the financial statements to the Court.
- (f) In addition to (e), to meet with the external auditors of the City's various funds at least once in each calendar year.
- (g) To report back, as necessary and at least annually, to the Court of Common Council.
- (h) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

#### **Risk Management**

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.

- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.
- (e) *To undertake periodic reviews of the risk management procedures, financial capabilities, controls, and safeguarding procedures of the City of London School, the City of London School for Girls, the City of London Freemens' School, the City of London Academies Trust (including its embedded academies) and the City Academies which are free-standing entities.*

## PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2018/19**

### ALDERMEN

- 1 Prem Goyal, O.B.E., J.P.
- 1 Nicholas Stephen Leland Lyons
- 2 Gregory Percy Jones, Q.C.
- 1 Sir David Wootton

### COMMONERS

17	Barbara Patricia Newman, C.B.E.....	Aldersgate
6	Randall Keith Anderson.....	Aldersgate
10	Sylvia Doreen Moys.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
2	Jamie Ingham Clark, Deputy.....	Billingsgate
1	Shravan Jashvantrai Joshi.....	Bishopsgate
2	Andrew Paul Mayer.....	Bishopsgate
10	Oliver Arthur Wynlayne Lodge.....	Bread Street
2	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
6	Christopher Michael Hayward.....	Broad Street
4	James de Sausmarez.....	Candlewick
5	Emma Edhem.....	Castle Baynard
5	Graham David Packham.....	Castle Baynard
5	Alastair Michael Moss, Deputy.....	Cheap
15	Stuart John Fraser, C.B.E. ....	Coleman Street
12	Sir Mark Boleat.....	Cordwainer
10	Peter Gerard Dunphy.....	Cornhill
2	Mark Bostock.....	Cripplegate Without
2	Susan Jane Pearson.....	Cripplegate Within
16	James Henry George Pollard, Deputy. ....	Dowgate
2	Christopher Hill.....	Farringdon Within
6	Graeme Martyn Smith.....	Farringdon Within
2	William Upton.....	Farringdon Without
2	Oliver Sells, Q.C.....	Farringdon Without
4	Judith Lindsay Pleasance.....	Langbourn
3	Henry Nicholas Almroth Colthurst.....	Lime Street
1	Munsur Ali.....	Portsoken
20	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
11	Marianne Bernadette Fredericks.....	Tower
2	Rehana Banu Ameer.....	Vintry
1	Peter Gordon Bennett.....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions of Common Council as Lead Local Flood Authority in relation to the Flood and Water Management Act 2010.
- (g) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (h) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (i) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (j) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (k) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (l) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (m) All functions relating to the City of London Corporation's commemorative blue plaques.
- (n) All functions relating to the Local Land Charges Act 1975.
- (o) The appointment of the Chief Planning Officer **& Development Director**.
- (p) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (q) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

## PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2018/19**

### ALDERMEN

- 4 Nicholas John Anstee
- 2 David Andrew Graves

### COMMONERS

2	Adrian Mark Bastow.....	Aldersgate
21	Joyce Carruthers Nash, O.B.E., Deputy .....	Aldersgate
2	Andrien Gereith Dominic Meyers.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
1	Jamie Ingham Clark, Deputy.....	Billingsgate
1	Shravan Jashvantrai Joshi.....	Bishopsgate
4	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment).....	Bread Street
4	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
13	John Alfred Bennett, Deputy.....	Broad Street
18	Kevin Malcolm Everett, Deputy.....	Candlewick
5	Henrika Johanna Sofia Priest.....	Castle Baynard
14	Jeremy Lewis Simons.....	Castle Baynard
2	Tijs Broeke.....	Cheap
6	Andrew Stratton McMurtrie, J.P.....	Coleman Street
2	Alexander Robertson Martin Barr.....	Cordwainer
6	Peter Gerard Dunphy.....	Cornhill
9	Vivienne Littlechild, J.P. ....	Cripplegate
2	Joan Mary Durcan.....	Cripplegate
6	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
16	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
2	Christopher Hill.....	Farringdon Within
2	Caroline Kordai Addy.....	Farringdon Without
6	John David Absalom, Deputy.....	Farringdon Without
6	John Douglas Chapman.....	Langbourn
2	Elizabeth Rogula, Deputy.....	Lime Street
1	Jason Paul Pritchard.....	Portsoken
20	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
3	Anne Helen Fairweather.....	Tower
8	Tom Hoffman, Deputy.....	Vintry
2	Peter Gordon Bennett.....	Walbrook



4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, *the street trading enforcement functions in the London Local Authorities Act 1990 including any decision as to whether the s.101 arrangements should be discontinued*, and cemetery and crematorium functions;
- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (*acting jointly* with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (acting jointly with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (*acting jointly* with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

## MARKETS COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2018/19**

### ALDERMEN

- 1 Nicholas Stephen Leland Lyons
- 2 Professor Michael Raymond Mainelli

### COMMONERS

2	Adrian Mark Bastow.....	Aldersgate
2	Richard Peter Crossan.....	Aldersgate
2	Andrien Gereith Dominic Meyers.....	Aldgate
10	Robert Allan Merrett, Deputy.....	Bassishaw
1	John Petrie.....	Billingsgate
1	Benjamin Daniel Murphy.....	Bishopsgate
2	Tom Sleigh, Deputy.....	Bishopsgate
8	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
2	Timothy Levene.....	Bridge and Bridge Without
9	John George Stewart Scott, J.P.....	Broad Street
3	Kevin Malcolm Everett, Deputy.....	Candlewick
11	Michael Hudson.....	Castle Baynard
2	Angus Knowles-Cutler.....	Castle Baynard
5	Nicholas Michael Bensted-Smith, J.P.....	Cheap
2	Sophie Anne Fernandes.....	Coleman Street
6	Ian Christopher Norman Seaton.....	Cornhill
7	Stephen Douglas Quilter.....	Cripplegate
1	Mark Bostock.....	Cripplegate
5	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
2	Thomas Alexander Anderson.....	Farringdon Within
2	Matthew Bell.....	Farringdon Within
2	Gregory Alfred Lawrence.....	Farringdon Without
6	Charles Edward Lord, O.B.E., J.P., Deputy.....	Farringdon Without
12	John Douglas Chapman.....	Langbourn
10	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
2	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
10	James Richard Tumbridge.....	Tower
2	Rehana Banu Ameer.....	Vintry
2	Peter Gordon Bennett.....	Wallbrook

Together with two Members to be appointed this day in place of the two Wards (Cordwainer and Lime Street) not making appointments on this occasion.

4. **Terms of Reference**  
To be responsible for:-
  - (a) oversight of the **provision and** management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein;
  - (b) the appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees).

## **POLICE COMMITTEE**

### **1. Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Membership Scheme

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2018/19**

- 9 (4) Douglas Barrow, Deputy
- 13 (4) James Henry George Pollard, Deputy
- 4 (4) James Michael Douglas Thomson, Deputy
- 17 (3) Simon D'Olier Duckworth, O.B.E., D.L.
- 3 (3) Christopher Michael Hayward
- 17 (3) Ian David Luder, J.P., Alderman
- 4 (2) Nicholas Michael Bensted-Smith, J.P.
- 3 (2) Keith David Forbes Bottomley, Deputy
- 10 (2) Alison Jane Gowman, Alderman

together with two non-City of London Corporation Members:-

Lucy Sandford (*appointed for a four-year term to expire in May 2019*)

Andrew Lentin (*appointed for a four-year term to expire in September 2021*)

and together with two Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) securing an efficient and effective police service in both the City of London and nationally, and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- (b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;
- (c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc. from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- (d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- (e) the handling of complaints and the maintenance of standards across the Force;
- (f) monitoring of performance against the City of London Policing Plan;
- (g) appointing such sub-committees as are considered necessary for the better performance of its duties including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Integrity Sub Committee.

## **CRIME AND DISORDER SCRUTINY COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the:

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

### **2. Quorum**

The quorum consists of any three Members.

### **3. Membership 2018/19**

The Members referred to in paragraph 1 above.

### **4. Terms of Reference**

- (a) To be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;
- (b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,
- (c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

## CULTURE, HERITAGE & LIBRARIES COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
  - the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
  - the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2018/19**

### ALDERMEN

- 5 Sir Roger Gifford
- 2 John Garbutt

### COMMONERS

8	Barbara Patricia Newman, C.B.E.....	Aldersgate
6	Jeremy Paul Mayhew.....	Aldersgate
8	Sylvia Doreen Moys.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
1	John Petrie.....	Billingsgate
5	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
2	Andrew Paul Mayer.....	Bishopsgate
6	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
3	John Alfred Bennett, Deputy.....	Broad Street
8	Kevin Malcolm Everett, Deputy.....	Candlewick
6	Graham David Packham.....	Castle Baynard
5	Jeremy Lewis Simons.....	Castle Baynard
2	Tijs Broeke.....	Cheap
1	Sophie Anne Fernandes.....	Coleman Street
7	Sir Mark Boleat.....	Cordwainer
6	The Revd. Stephen Decatur Haines, Deputy.....	Cornhill
8	Vivienne Littlechild, J.P. ....	Cripplegate
2	David John Bradshaw, Deputy.....	Cripplegate
6	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
4	Ann Holmes.....	Farringdon Within
3	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
3	John David Absalom, Deputy.....	Farringdon Without
4	Wendy Mead, O.B.E.....	Farringdon Without
5	Judith Lindsay Pleasance.....	Langbourn
2	Thomas Cowley Clementi.....	Lime Street
2	Munsur Ali.....	Portsoken
2	Caroline Wilma Haines.....	Queenhithe
3	Anne Helen Fairweather.....	Tower
8	Tom Hoffman, Deputy.....	Vintry
3	Peter Gordon Bennett.....	Walbrook

Together with one Member to be appointed this day in place of the Ward of Bridge & Bridge Without, which is not making an appointment on this occasion.

#### 4. **Terms of Reference**

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Villa and Baths (Lower Thames Street) and the visitor and events elements of Tower Bridge;
- (e) matters relating to the City's obligations for its various benefices;
- (f) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriffs' Chariots and State Harness;
- (g) cart marking;
- (h) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (i) the management of Guildhall Library Centenary Fund (registered charity no. 206950);
- (j) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (k) responsibility for the production and publication of the official City of London Pocketbook;
- (l) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Benefices
  - Keats House
- (m) to be responsible for grants in relation to the 'Inspiring London Through Culture' programme for culture and arts from funds under the Committee's control.
- (n) *the appointment of the Directors of Open Spaces, Community and Children's Services and the Assistant Town Clerk and Culture Mile Director (in consultation with the Open Spaces and City Gardens, Community and Children's Services and Establishment Committees).***

## **BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL**

### **1. Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School for Girls
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to eight co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### **2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### **3. Membership (until July 2018)**

#### **ALDERMEN**

- 2 Vincent Thomas Keaveny

#### **COMMONERS**

- 9 (4) Ian Christopher Norman Seaton  
5 (4) James Michael Douglas Thomson, Deputy  
9 (3) Marianne Bernadette Fredericks  
6 (3) Sylvia Doreen Moys  
2 (2) Dominic Gerard Christian  
1 (1) Caroline Wilma Haines, *for three years*  
1 (1) Alexander Robertson Martin Barr  
3 (1) Keith David Forbes Bottomley, Deputy  
1 (1) Timothy Levene  
9 (1) Charles Edward Lord, O.B.E., J.P., Deputy

together with:-

Ronel Lehmann

Lord Levene of Portsoken

Christopher Martin

*Vacancy*

*Vacancy*

*Vacancy*

*Vacancy*

*Vacancy*

together with the ex-officio Members referred to in paragraph 1 above.

### **4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the Bursar.

## **BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS**

### **1. Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### **2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### **3. Membership (until July 2018)**

#### **ALDERMEN**

- 4 William Anthony Bowater Russell
- 1 Peter Lionel Raleigh Hewitt

#### **COMMONERS**

- 4 (4) Nicholas Michael Bensted-Smith, J.P.
- 4 (4) Ann Holmes
- 3 (3) Randall Keith Anderson
- 16 (3) Tom Hoffman, Deputy
- 16 (3) Sylvia Doreen Moys
- 17 (2) Richard David Regan, O.B.E., Deputy
- 28 (2) Sir Michael Snyder
- 4 (1) Emma Edhem
- 9 (1) Clare James, Deputy
- 1 (1) Robert Allen Merrett, Deputy
- 1 (1) Rehana Banu Ameer, *for three years*
- 1 (1) Tijs Broeke, *for one year*

together with :-

Prof. Anna Abulafia

Dr. Stephanie Ellington

Soha Gawaly

Elizabeth Phillips

*Vacancy*

*Vacancy*

together with the ex-officio Members referred to in paragraph 1 above.

### **4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.



## **BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**

### **1. Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

### **2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### **3. Membership (until July 2018)**

#### **ALDERMEN**

- 1 Alastair John Naisbitt King
- 1 Dame Fiona Woolf

#### **COMMONERS**

- 9 (4) Elizabeth Rogula, Deputy
- 5 (4) Philip John Woodhouse, Deputy
- 13 (3) John Alfred Bennett, Deputy
- 9 (3) Michael Hudson
- 6 (2) Stuart John Fraser, C.B.E.
- 5 (2) Graham David Packham
- 14 (1) Roger Arthur Holden Chadwick, Deputy
- 9 (1) Vivienne Littlechild, J.P.
- 5 (1) Hugh Fenton Morris

together with :-

Nicholas Goddard

Brian Harris

Andrew McMillan

Chris Townsend

Lady Gillian Yarrow

*Vacancy*

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

## **BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA**

### **1. Constitution**

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

### **2. Quorum**

The quorum consists of any seven Common Council Governors plus three co-opted Governors.

### **3. Membership 2018/19**

- |   |     |   |
|---|-----|---|
| 9 | (3) | John Alfred Bennett, Deputy               |
| 6 | (3) | Marianne Bernadette Fredericks            |
| 6 | (3) | Jeremy Paul Mayhew                        |
| 3 | (3) | Stuart John Fraser, C.B.E.                |
| 2 | (2) | Michael John Cassidy, C.B.E, Deputy       |
| 2 | (2) | Graham David Packham                      |
| 5 | (2) | William Anthony Bowater Russell, Alderman |

together with those referred to in paragraph 1 above, four Members to be appointed this day and:-

- |   |   |  |
|---|---|--|
| the Principal of the Guildhall School for the time being  | - | Lynne Williams   |
| one Academic Member of the Guildhall School Staff, elected by the Academic Staff                | - | <i>Vacancy</i>   |
| one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff      | - | Gareth Higgins   |
| one Guildhall School Student representative (President of the Student Union for the time being) | - | Felicity Chilton   |
| up to 6 Non-City of London Corporation Members with appropriate expertise                       | - | Sir Andrew Burns, K.C.M.G<br>Christina Coker O.B.E.<br>Professor Geoffrey Crossick<br>Shreela Ghosh<br>Michael Hoffman<br><i>Vacancy</i> |

### **4. Terms of Reference**

To be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities;
- (b) the approval of an annual Business Plan;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) the appointment of the Principal of the Guildhall School of Music & Drama.

## **EDUCATION BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- 10 Members elected by the Court of Common Council, at least two of who shall have fewer than five years' service on the Court at the time of their appointment
- Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights)
- One member appointed by the Policy & Resources Committee
- One member appointed by the Community & Children's Services Committee

### **2. Quorum**

The quorum consists of any five Common Council Members and one of the four external representatives, except for the appointment of external representatives, when the quorum consists of any five Common Council Members.

### **3. Membership 2018/19**

- 5 (3) Peter Estlin, Alderman
- 5 (3) Stuart John Fraser, C.B.E.
- 3 (3) Ann Holmes
- 5 (2) Henry Nicholas Almroth Colthurst
- 2 (2) Christopher Michael Hayward
- 5 (2) The Lord Mountevans, Alderman

Together with four external representatives:-

Helen Sanson (*appointed for a term expiring April 2018*)

Tim Campbell (*appointed for a term expiring April 2019*)

Veronica Wadley (*appointed for a term expiring April 2020*)

Deborah Knight (*appointed for a term expiring July 2022*)

And together with four Members to be appointed this day, as well as the appointed Members referred to in paragraph 1 above.

### **4. Terms of Reference**

- (a) To monitor and review the City of London Education Strategy, and to oversee its implementation in consultation with the appropriate City of London Committees; referring any proposed changes to the Court of Common Council for approval;
- (b) To oversee generally the City of London Corporation's education activities; consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of those Committees and liaising with the City's affiliated schools and co-sponsors;
- (c) To be responsible for the oversight and monitoring of the City of London Corporation's sponsorship of its Academies, including the appointment of academy governors and, where relevant Members, Directors and Trustees;
- (d) The management of The City of London Corporation Combined Education Charity (registered charity no. 312836), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (e) The management of the City Educational Trust Fund (registered charity no. 290840), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (f) To constitute Sub-Committees in order to consider particular items of business within the terms of reference of the Board, including:-  
Education Charity Sub (Education Board) Committee\*
- (g) To recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other Committee;
- (h) To monitor the frameworks for effective accountability, challenge and support in the City Schools\*\*;
- (i) To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies;
- (j) Oversight of the City of London Corporation's education-business link activities.

\* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.

\*\*The expression “the City Schools” means those schools for which the City has either direct responsibility as proprietor, sponsor or local authority, **or historic links. These include but are not restricted to:** The Sir John Cass Foundation Primary School, The City Academy Hackney, the City of London Academy Islington, the City of London School, the City of London School for Girls, the City of London Freeman’s School, and the academies managed by the City of London Academies Trust.

## **COMMUNITY & CHILDREN'S SERVICES COMMITTEE**

### **1. Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

### **2. Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

### **3. Membership 2018/19**

#### **ALDERMEN**

- 1 John Garbutt
- 1 Prem Goyal, O.B.E., J.P.

#### **COMMONERS**

5	Randall Keith Anderson.....	Aldersgate
8	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
6	Dhruv Patel.....	Aldgate
1	Benjamin Daniel Murphy.....	Bishopsgate
3	James De Sausmarez.....	Candlewick
2	Angus Knowles-Cutler.....	Castle Baynard
5	Henrika Sofia Johanna Priest.....	Castle Baynard
12	The Revd. Stephen Decatur Haines, Deputy.....	Cornhill
2	Susan Jane Pearson.....	Cripplegate Within
2	William Pimlott.....	Cripplegate Within
5	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
2	Thomas Alexander Anderson.....	Farringdon Within
2	Matthew Bell.....	Farringdon Within
4	George Christopher Abrahams.....	Farringdon Without
2	Ruby Sayed.....	Farringdon Without
5	Philip John Woodhouse, Deputy.....	Langbourn
9	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
7	John William Fletcher.....	Portsoken
2	Caroline Wilma Haines.....	Queenhithe
7	Marianne Bernadette Fredericks.....	Tower
2	Rehana Banu Ameer.....	Vintry
2	Peter Gordon Bennett.....	Walbrook

Together with eleven Members in place of the nine Wards (Bassishaw, Billingsgate, Bread Street, Bridge & Bridge Without, Broad Street, Cheap, Coleman Street, Cordwainer and Lime Street) not making appointments on this occasion as well as the two Wards (Bishopsgate and Queenhithe) making only one of their two permitted appointments.

### **4. Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub-committee, board or panel):-
  - Children's Services
  - Adults' Services
  - Education

- Social Services
- Social Housing (i.e. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
- Public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
- Sport/Leisure Activities
- Management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instruments
- Marriage Licensing

and the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;

- (c) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Housing Management and Almshouses Sub-Committee
  - Safeguarding Sub-Committee
  - Integrated Commissioning Sub-Committee
- (d) the management of The City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660);
- (e) To have responsibility for making recommendations to the Education Board on the policy to be adopted for the application of charitable funds from The City of London Corporation Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840); and to make appointments to the Sub-Committee established by the Education Board for the purpose of managing those charities.
- (f) the management of the Aldgate Pavilion.

## GRESHAM COMMITTEE (CITY SIDE)

### 1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

### 2. **Quorum**

The quorum consists of any three Members.

### 3. **Membership 2018/19**

#### ALDERMEN

5 Ian David Luder, J.P.

6 Professor Michael Raymond Mainelli

#### COMMONERS

11 (4) Simon D'Olier Duckworth, O.B.E., D.L.

8 (4) Dr Giles Robert Evelyn Shilson, Deputy

3 (3) John Alfred Bennett, Deputy

14 (3) Tom Hoffman, Deputy

2 (2) Charles Edward Lord, O.B.E., J.P., Deputy, *for three years*

2 (2) Nicholas Michael Bensted-Smith, J.P.

2 (2) Christopher Michael Hayward

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
- (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
- (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

## ESTABLISHMENT COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
  - one Alderman nominated by the Court of Aldermen
  - 15 Commoners elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
  - an appointed representative of the Finance Committee

2. **Quorum**  
The quorum consists of any four Members.

3. **Membership 2018/19**

### ALDERMAN

- 1 William Anthony Bowater Russell

### COMMONERS

- 4 (4) Randall Keith Anderson
- 6 (4) Richard David Regan, O.B.E., Deputy
- 8 (4) Elizabeth Rogula, Deputy
- 2 (2) Ruby Sayed, *for two years*
- 4 (4) Philip John Woodhouse, Deputy
- 6 (3) Jeremy Paul Mayhew
- 32 (3) Joyce Carruthers Nash, O.B.E., Deputy
- 22 (3) Barbara Patricia Newman, C.B.E.
- 5 (2) Sir Mark Boleat
- 2 (2) Keith David Forbes Bottomley, Deputy
- 2 (2) Sophie Anne Fernandes
- 10 (2) Sylvia Doreen Moys

together with the appointed Member of the Finance Committee referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-
  - Conditions of employment;
  - Local Government Pension Scheme (apart from investments);
  - Workforce planning;
  - Wages, salaries structure, job evaluation, staff grading and remuneration of Senior Officers;
  - Organisation reviews;
  - Employee relations;
  - Joint consultation;
  - Learning and employee development;
  - Recruitment and selection;
  - Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;
  - Occupational health, safety and wellbeing.

NB. The exception to this rule is, whilst the support staff in the City of London Police come within the purview of this Committee, the uniformed Police come under the Police Committee.

- (b) To approve:-
  - (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.
  - (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that staff resources are deployed in an efficient and effective manner.



- (e) To make amendments to:-
  - (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, pension, leave of absence, allowances, family friendly provisions, and sick pay;
  - (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, and appeals procedures, motor car, and motorcycle assisted purchase scheme.
- (f) To appoint seven members (including the representative of the Finance Committee):-
  - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, UNITE and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
  - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
  - (i) the learning and employee development policy, strategy and budget;
  - (ii) the Health and Safety and Occupational Health and Wellbeing policies and strategies.
- (l) To be the service Committee for the following Departments:-  
Town Clerk's (Policy and Democratic Services, including Corporate HR)  
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
  - (i) redundancies and early retirements
  - (ii) Market Forces Supplements
- (o) To be responsible for the monitoring and control of overtime, sickness absence, recruitment and retention changes to staffing resources, workforce profile, job evaluation and the termination of employment.
- (p) To have oversight of the City of London Corporation's policies and practices in respect of equality and inclusion, including the implementation of the Equality Act 2010 and other relevant legislation.
- (q) dealing with requests for grants to support staff welfare initiatives from funds under the Committee's control, as allocated by the Resource Allocation Sub (Policy and Resources) Committee

## **OPEN SPACES & CITY GARDENS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
  - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2018/19**

- 8 (4) Wendy Mead, O.B.E.
- 6 (3) Jeremy Lewis Simons
- 6 (2) Barbara Patricia Newman, C.B.E.
- 2 (2) Oliver Sells, Q.C.
- 2 (2) John Tomlinson, Deputy

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) The allocation of grants in relation to Open Spaces taking account of any views or recommendations expressed by the Epping Forest and Commons Committee, West Ham Park Committee or Hampstead Heath, Highgate Wood and Queen's Park Committee as relevant;

#### **Open Spaces**

- (b) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (e.g. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
- (c) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);

#### **City Open Spaces**

- (d) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
- (e) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
- (f) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
- (g) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

## **WEST HAM PARK COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment; the membership to be the same as the Open Spaces & City Gardens Committee.
- plus the following:-
  - four representatives nominated by the Heirs-at-Law of the late John Gurney
  - one representative nominated by the Parish of West Ham
  - two representatives nominated by the London Borough of Newham

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2018/19**

- 8 (4) Wendy Mead, O.B.E.
- 6 (3) Jeremy Lewis Simons
- 6 (2) Barbara Patricia Newman, C.B.E.
- 2 (2) Oliver Sells, Q.C.
- 2 (2) John Tomlinson, Deputy

together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and:-

Four representatives appointed by the heirs-at-law of the late John Gurney:-

- Catherine Bickmore
- Robert Cazenove (Heir-at-Law)
- Richard Gurney
- Justin Meath-Baker

One representative appointed by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- Vacancy

Two representatives appointed by the London Borough of Newham

- Councillor Joy Laguda, M.B.E.
- Councillor Bryan Collier, M.B.E.

### **4. Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces & City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of conveyance of the Park by John Gurney, Esq. to the City of London Corporation dated 20th July 1874 and in accordance with the Licence in Mortmain dated 22nd May 1874 and the management of a Nursery;
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.
- (d) express views or make recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to West Ham Park.

## **EPPING FOREST & COMMONS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

### **2. Quorum**

The quorum consists of any five Members.

*For the purpose of non-Epping Forest related business the quorum must consist of five Committee Members who must be Members of the Court of Common Council.*

### **3. Membership 2018/19**

#### **ALDERMEN**

- 2 Sir Roger Gifford
- 2 Gregory Percy Jones, Q.C.

#### **COMMONERS**

- 4 (4) Philip John Woodhouse, Deputy
- 3 (3) Jeremy Lewis Simons
- 3 (3) Graeme Martyn Smith
- 2 (2) Peter Gordon Bennett
- 2 (2) Caroline Wilma Haines
- 2 (2) Gregory Alfred Lawrence

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Michael Chapman, D.L.
- Dr. Joanna Thomas
- Vacancy
- Vacancy

### **4. Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (b) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-  
Coulsdon and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown  
West Wickham Common and Spring Park (registered charity no. 232988)  
Ashted Common (registered charity no. 1051510)  
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (c) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-  
Ashted Common Consultative Committee  
Burnham Beeches Consultation Group  
Epping Forest Consultative Committee  
West Wickham, Spring Park and Coulsdon Commons Consultative Committee
- (d) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Epping Forest and Commons.

## **HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE**

### **1. Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
  - one after consultation with the London Borough of Barnet
  - one after consultation with the London Borough of Camden
  - one after consultation with the owners of the Kenwood lands
  - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

### **2. Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

### **3. Membership 2018/19**

- 3 (3) John Tomlinson, Deputy, *for three years*
- 4 (3) Michael Hudson
- 2 (2) Ruby Sayed
- 2 (2) William Upton

Together with the ex-officio Members referred to in paragraph 1 above, eight Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	John Beyer
English Heritage	-	Sam Cooper
Royal Society for the Protection of Birds	-	Rachel Evans
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Sally Gimson
Ramblers' Association/Open Spaces Society	-	Maija Roberts

### **4. Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Hampstead Heath, Highgate Wood & Queen's Park.

#### **Hampstead Heath**

- (b) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;

- (c) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

#### **Highgate Wood & Queen's Park**

- (d) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

#### **Consultative Committees**

- (e) appointing such Consultative Committees and Groups as are considered necessary for the better performance of its duties including, but not limited to, a
- Hampstead Heath Consultative Committee
  - Highgate Wood Joint Consultative Committee
  - Queen's Park Joint Consultative Group

## **FREEDOM APPLICATIONS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- one Member of the Policy and Resources Committee, appointed by that Committee
- the following ex-officio Members:-
  - the Chief Commoner
  - The immediate past Chief Commoner until the election by Common Council of his or her successor
  - The Chief Commoner designate once elected by Common Council
  - the Chairman and a Deputy Chairman of the Policy & Resources Committee (or, in their absence, a nominated representative of each Member)

### **2. Quorum**

The quorum consists of any three Members.

### **3. Membership 2018/19**

Sir David Wootton, Alderman  
Vincent Keaveny, Alderman

together with the Members referred to in paragraph 1 above.

### **4. Terms of Reference**

- (a) To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.
- (b) To consider informally any non-livery nominations that may be referred to it, prior to their submission to the Court of Common Council.

## **BARBICAN RESIDENTIAL COMMITTEE**

1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
  - Aldersgate
  - Cripplegate Within
  - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

2. **Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

3. **Membership 2018/19**

Non-Residents:-

- 7 (4) Jeremy Paul Mayhew
- 10 (3) Michael Hudson
- 6 (2) Christopher Paul Boden
- 2 (2) Susan Jane Pearson
- 1 (1) Matthew Bell, *for three years*

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

**Aldersgate**

Randall Keith Anderson  
Joyce Carruthers Nash, O.B.E., Deputy  
Barbara Patricia Newman, C.B.E.

**Cripplegate**

Mark Bostock (Cripplegate Without)  
David John Bradshaw, Deputy (Cripplegate Within)  
William Pimlott (Cripplegate Within)  
Joan Mary Durcan (Cripplegate Without)  
John Tomlinson, Deputy (Cripplegate Without)  
Stephen Douglas Quilter (Cripplegate Without)

together with five Members to be appointed this day and the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, e.g. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

## **BARBICAN CENTRE BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three-year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Up to seven non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of three terms of three years.

### **2. Quorum**

The quorum consists of any five Members, provided Common Councilmen are in the majority.

### **3. Membership 2018/19**

- |   |     |  |
|---|-----|--|
| 3 | (3) | Vivienne Littlechild, J.P.             |
| 8 | (3) | John Tomlinson, Deputy                 |
| 8 | (2) | Tom Hoffman, Deputy                    |
| 5 | (2) | Judith Lindsay Pleasance               |
| 8 | (2) | Dr Giles Robert Evelyn Shilson, Deputy |

Together with three Members to be appointed this day, the Members and ex-officio Members referred to in paragraph 1 above, and:-

Russ Carr	)	
Gerard Grech	)	
Lucy Musgrave	)	
Trevor Phillips, O.B.E.	)	Up to seven non-Common Council Members appointed by the Board
Jenny Waldman	)	
Vacancy	)	
Vacancy	)	

### **4. Terms of Reference**

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz:-
  - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it; and
  - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.



## THE CITY BRIDGE TRUST COMMITTEE

### 1. Constitution

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- **up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.**

### 2. Quorum

The quorum consists of any five Members **of the Court of Common Council.**

### 3. Membership 2018/19

#### ALDERMEN

- 7 Alison Jane Gowman
- 2 Alastair John Naisbitt King

#### COMMONERS

- 4 (4) Karina Dostalova
- 6 (4) Marianne Bernadette Fredericks
- 8 (4) Jeremy Paul Mayhew
- 3 (3) Dhruv Patel
- 7 (3) Ian Christopher Norman Seaton
- 2 (2) Peter Gerard Dunphy
- 8 (2) Charles Edward Lord, O.B.E., J.P., Deputy
- 2 (2) Paul Nicholas Martinelli
- 2 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

### 4. Terms of Reference

- (a) **In accordance with** ~~To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995; as respects the following purposes: -~~

- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
- for other charitable purposes for the general benefit of the inhabitants of Greater London;
- (i) **to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes,** other than grants **funding** above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;
- (ii) to review the ~~criteria~~ **policy** referred to **above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997,** and to make recommendations to the Court of Common Council for changes thereto **to that policy or in settling a new policy;**
- (iii) to determine **terms,** conditions and other requirements to be imposed in connection with grants that are approved **in applying the charity's funds in accordance with the policy;** and
- (iv) ~~in considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee<sup>1</sup> shall consult with such person, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time; and,~~
- (iv) to review, as necessary, the amounts, nature and spread of grants **funding** approved or refused **by way of grants or otherwise applied under the policy,** and the operation of administrative arrangements for the Scheme.

- (b) ~~Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-~~
- (b) To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

## **STANDARDS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- one Alderman appointed by the Court of Aldermen
- ~~seven~~ **twelve** Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than eight years.

*N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.*

### **2. Quorum**

The quorum consists of three Members, at least one of whom must be a Co-opted Member.

### **3. Membership 2018/19**

#### **ALDERMAN**

- 2 David Andrew Graves

#### **COMMONERS**

- 2 (2) Christopher Paul Boden, *for two years*  
2 (2) Kevin Malcolm Everett, Deputy, *for two years*  
6 (4) Charles Edward Lord, O.B.E., J.P., Deputy  
2 (2) Ann Holmes, *for three years*  
3 (3) Jamie Ingham Clark, Deputy  
6 (2) Oliver Arthur Wynlayne Lodge

together with six Members to be appointed this day and four co-opted non-Common Council Members:-

Mark Greenburgh (*appointed for a four-year term expiring in December 2018*)

Dan Large (*appointed for a four-year term expiring in December 2018*)

Judith Barnes (*appointed for a four-year term expiring in March 2022*)

Vacancy

### **4. Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct;
- (d) keeping under review and monitoring the Protocol on Member/Officer Relations;
- (e) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (f) dealing with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
  - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
  - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
  - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
  - (iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed; and

- (g) monitoring all complaints referred to it and to prepare an annual report on its activity for submission to the Court of Common Council.

**N.B. – The Terms of Reference of the Standards Committee will be subject to further review in due course as a consequence of the Standards Regime Working Party's recommendations, approved by the Court of Common Council at its 8 March 2018 meeting.**

## **STANDARDS APPEAL COMMITTEE**

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen appointed by the Court of Aldermen
- ten Commoners, elected annually by the Court of Common Council
- None of the appointed shall serve on the Standards Committee

2. **Quorum**

The Standards Appeal Committee will conduct its business through an Appeal Sub-Committee consisting of three members of the Standards Appeal Committee. The quorum of the Appeal Sub Committee will be three Members.

3. **Membership 2018/19**

Two Aldermen to be appointed by the Court of Aldermen, together with ten Members to be appointed this day.

4. **Terms of Reference**

Taking into account the views of an Independent Person appointed under the Localism Act 2011, to be responsible for:-

Determining any appeal from a complainant in relation to a finding of the Hearing Sub (Standards) Committee that there has not been a breach of the Code of Conduct, and any appeal from a subject Member in relation to a finding of the Hearing Sub (Standards) Committee that they have breached the Code of Conduct and/or in relation to the sanction imposed, and in particular:

- (i) Having due regard to the decision of the Hearing Sub (Standards) Committee, to substitute any alternative decision for that decision that the Standards Appeal Committee considers is appropriate, being a decision that the Hearing Sub (Standards) Committee had the power to make,
- (ii) To remit a matter back to the Hearing Sub (Standards) Committee to be re-heard if it deems it appropriate to do so.

**Note:**

Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order No. 22.

*N.B. – Should these Terms of Reference be approved, minor amendments will be made to Standing Order No. 22 accordingly.*

## LICENSING COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2018/19**

- 16 (4) Kevin Malcolm Everett, Deputy
- 2 (2) Andrien Gereith Dominic Meyers, *for two years*
- 8 (4) Sophie Anne Fernandes
- 8 (4) James Richard Tumbridge
- 10 (3) Marianne Bernadette Fredericks
- 3 (3) Emma Edhem
- 3 (2) Keith David Forbes Bottomley, Deputy
- 8 (2) Peter Gerard Dunphy
- 2 (2) Joan Mary Durcan
- 6 (2) Jamie Ingham Clark, Deputy

together with five Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

(a) the City of London Corporation's licensing functions under the following legislation:-

(i) Licensing Act 2003:-

(ii) Gambling Act 2005:-

(iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-

- (a) the licensing of sexual entertainment venues
- (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
- (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
- (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.

(b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services Committee and the Markets Committee);

(c) Making recommendations to the Court of Common Council regarding:-

- (i) the City Corporation's Statement of Licensing Policy; and
- (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.

(d) charity collections, under the Police, Factories and Miscellaneous Provisions Act 1916 (or any subsequent re-enactment).

## **HEALTH & WELLBEING BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the SaferCity Partnership Steering Group
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

### **2. Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

### **3. Membership 2018/19**

- 2 (2) Marianne Bernadette Fredericks, *for three years*
- 2 (2) Thomas Alexander Anderson

Together with the Members referred to in paragraph 1 above and one Member to be appointed this day.

### **Co-opted Members**

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

### **4. Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
  - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

### **5. Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.

## **HEALTH & SOCIAL CARE SCRUTINY COMMITTEE**

### **1. Constitution**

A non-Ward Committee consisting of,

- Any 6 Members appointed by the Court of Common Council
- 1 Co-opted Healthwatch representative.

The above shall not be Members of the Community & Children's Services Committee or the Health & Wellbeing Board.

### **2. Quorum**

The quorum consists of any three Members. [N.B. - the co-opted Member does not count towards the quorum]

### **3. Membership 2018/19**

- 3 (3) Christopher Paul Boden
- 3 (3) Alison Jane Gowman, Alderman
- 3 (3) Michael Hudson
- 3 (3) Vivienne Littlechild, J.P.
- 3 (3) Wendy Mead, O.B.E.
- 2 (2) Emma Edhem, *for three years*

together with the co-opted Member referred to in paragraph 1 above.

### **4. Terms of Reference**

To be responsible for:-

- (a) fulfilling the City's health and social care scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) agreeing and implementing an annual work programme; and
- (c) receiving and taking account of the views of relevant stakeholders and service providers by inviting representations to be made at appropriate meetings.



## **LOCAL GOVERNMENT PENSIONS BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- Three Employer Representatives, of which;
  - Two will be Members of the Court of Common Council (who may not be Members of the Investment Committee, Financial Investment Board or Establishment Committee);
  - One will be an Officer of the Corporation, nominated by the Town Clerk and Chief Executive; and
- Three Member Representatives, selected by an appointment method determined by the Town Clerk and Chief Executive.

In addition, the Board has the power to appoint one co-opted member (with no voting rights) as an independent advisor to the Board, should the Board require further technical guidance.

### **2. Quorum**

The quorum consists of any three Members, including one Employer Representative and one Member Representative.

### **3. Membership 2018/19**

#### **Three Employer Representatives**

3 (3) Ian David Luder, J.P., Alderman

3 (3) James Richard Tumbridge

Jon Averbs, Port Health and Public Protection Director

#### **Three Member Representatives**

Christina McLellan (*appointed for a four-year term expiring February 2020*)

Yvette Dunne (*appointed for a four-year term expiring February 2020*)

Martin Newnham (*appointment for a four-year term expiring June 2020*)

together with the co-opted Member referred to in paragraph 1 above, if required.

Each Board Member should endeavour to attend all Board meetings during the year. In the event of consistent non-attendance by any Board member, then the tenure of that membership should be reviewed by the other Board members in liaison with the Scheme Manager.

Board Members must be satisfied that they:

- are conversant with the legislation and associated guidance of the Local Government Pension Scheme (LGPS);
- are conversant with documents recording policy about the administration of the LGPS by the City of London Corporation;
- Have knowledge and understanding of the law relating to pensions and any other matters which are prescribed in regulations, including undertaking appropriate training to develop this knowledge;
- conduct themselves in line with the seven principles of public life;
- do not have any conflict of interest with their role on the Pensions Board.

### **4. Terms of Reference**

In line with the requirements of the Public Services Pensions Act 2013 for the management of the City of London Corporation's Pension Scheme, to be responsible for:

(a) assisting the Scheme Manager (the City of London Corporation) in the following matters:

- Securing compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and any statutory pension scheme that it is connected to;
- Securing compliance with requirements imposed in relation to the scheme and any connected scheme by the Pensions Regulator; and
- Other such matters as the scheme regulations may specify.

(b) securing the effective and efficient governance and administration of the LGPS for the City of London Pension Fund

*The Pension Board will ensure it effectively and efficiently complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.*

*The Pension Board will also help ensure that the City of London Corporation Pension Fund is managed and administered effectively and efficiently and complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.*

*The Pension Board shall meet ~~sufficiently four times per year during 2017 and three times per year thereafter~~ **at least three times per year.***

**5. Chairmanship**

Any Member of the Board will be eligible to be Chairman. However, to allow reporting to the Court of Common Council, either the Chairman or Deputy Chairman must be a Member of the Court of Common Council.



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## Members' Supporting Statements

To be considered in conjunction with Items 12 (a), (d), (f), (h), (o), (p) and (t)

Candidates were invited to provide information in support of their application to join the various bodies and the following were received:-

*Where appropriate:*

*\* Denotes a Member standing for re-appointment by the Court of Common Council.*

*^ Denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.*

### **Item 12 (a) FIVE Members on the Policy and Resources Committee**

#### **\*Deputy John Bennett**

I am seeking re-election for a further term.

During my time on the Court I have served on many committees, most recently Culture Heritage & Libraries, Education Board, Gresham, and the Culture Mile and Standards Regime Review working parties. I have been Chairman of the Freeman's School and the Guildhall School and served as Chief Commoner in 2014-15.

This diversity of experience has given me an excellent insight into the workings of the Corporation, particularly with regard to Culture and Education and has enabled me to contribute positively to development of policy and its execution in the last four years.

#### **Deputy David Bradshaw**

During the last 6 years I have been helping to evolve and challenge the plans of the John Lewis Management Board by influencing and thereby ultimately helping to shape the policies of the John Lewis Partnership. This experience coupled with my long-standing service and knowledge of how the Corporation operates would stand me in good stead, I believe, in being able to provide a valuable contribution to the work of the all-important Policy & Resources Committee.

#### **Tijs Broeke**

Activity by P&R over the next years four years will be crucial in securing the City's position as a leading international centre for financial and professional services. With your support I would relish the opportunity to contribute to this important work. An active Member of this Court, I always aim to make constructive contributions; appreciating tradition whilst ensuring the Corporation reflects our changing and diverse City. I pledge my full commitment and believe my personal approach and professional background in policy, as well as experience as senior communications expert, will add positively to the mix of skills on the committee.

**Peter Dunphy**

I have served as a Councilman for 9 years and am currently Deputy Governor Elect of the Honourable Irish Society and Chairman of the Licensing Committee. This Chairmanship unusually does not automatically entitle the holder to membership of P&R. I am also one of only 2 elected members on the Safer City Partnership concerned with a range of important matters relating to safety of workers, visitors and residents. I hope that my contributions on P&R would be considered by colleagues to be thoughtful, valuable and constructive.

**Anne Fairweather**

Having served on PR and Economic Development sub for 2 years I want to further contribute to strategic decisions through membership of P&R.

I make a positive contribution on CoCo, bringing ideas and seeking solutions, from flagging Brexit risks in committees to updating our freedom applications processes. I am particularly enthusiastic about how we demonstrate the contribution we make to Londoners, as we seek to attract global talent and business to the City.

I bring professional experience from a wide range of business sectors and my current credentials in financial services where I represent my employer in political fora.

**Stuart Fraser**

For the benefit of recent members of the Court I am setting out my reasons for standing for the Policy and Resources Committee.

I was elected to the Committee in 1998 and became Chairman from 2008 to 2012, coinciding with the Financial Crisis, a change in government from Labour to Coalition and the peaceful removal of protesters camped outside St Paul's.

Dealing with the European Commission, Washington, Shanghai, Mumbai and politicians of all varieties, has given me a good understanding of the global space the City of London must operate within and believe my experience adds value to the Committee.

**\*Deputy Wendy Hyde**

My City activities are focused on Finance, Port Health & Environment, Culture and Heritage & the Board of the Barbican Arts Centre.

Externally, I represent the City as Co-Chairman of Cross River Partnership, a group of Central London boroughs, business improvement districts & strategic agencies, responsible for implementing multi-partner regeneration projects.

I bring to my City activities the experience of having worked as a Senior Manager at the Bank of England, as London Region Agent & as a regulator of major British and foreign banks.

I very much hope for support to continue to serve on Policy & Resources.

**^Deputy Jamie Ingham Clark**

Since 2013, I have sought to serve on a broad range of Committees to form a sound understanding of the role and outreach of the Corporation.

I feel that I'm now in a position to contribute to the City's strategic focus and development through P&R and will be a constructive and progressive voice. This is a critical time for the City. Our policies and outreach need to reflect the changing needs and priorities of all our stakeholders.

I have 30 years of Board or equivalent level experience and would value the opportunity to contribute to our strategic focus through P&R.

**Vivienne Littlechild**

I have had the opportunity of serving P & R as an ex officio member and believe I was able to make constructive contributions, particularly regarding all elements of the Arts. This is a significant investment and as a member of the Arts committees I endeavour to promote this area of City investment. I would welcome the opportunity to take a full part in the work of this committee and would be grateful for your support.

**\*^Jeremy Mayhew**

To P&R, I contribute a strong understanding of government/public policy, business, and media (e.g. former BBC employee). My deep commitment to the City and public service, I hope, has earned me your confidence and respect. As Finance Chairman, I champion efficient quality services, allowing us to allocate extra funding to some frontline priorities (e.g. social care, mental health). As a former Chairman of CBT, Audit, Barbican Centre, and Education, I bring very broad experience of the Corporation; in addition, I currently hold 3 national public appointments - on the British Transport Police Authority, Legal Services Board, and Regulatory Policy Committee.

**^Andrew McMurtrie**

As Chairman of the Financial Investment Board, I highlight the link between successful management of our historic funds and what we do for our community in this generation. We understand the need for Responsible Investment and the Environmental, Social and Governance dimensions of our Investment Strategies. As Chairman of our Academies Trust and Benefices subcommittee, I will keep P&R informed in these areas and have enjoyed contributing as an ex officio member of the committee. Sitting as a Magistrate in the City will be useful in relation to our new Court building.

**\*Wendy Mead**

Since election in 1997 I've gained considerable knowledge of the Corporation's work, serving on many Committees. I'm seeking re-election to Policy and Resources where my attendance record is excellent, including at the myriad accompanying events helping to host politicians, dignitaries and City employers/employees. I'm an experienced lobbyist through my chairmanship of the Campaign to save Bart's Hospital from closure and resisting the downscaling of services for City residents/workers. Sheriff in 2011/12, I've chaired the Epping Forest, Port Health, and Health & Social Care Committees. I was elected unopposed to serve as Chief Commoner and my year ends this month.

**\*Hugh Morris**

I have the honour to stand for re-election to the Policy and Resources Committee. For the last three years I have been one of the Vice Chairmen of the Committee supporting the Chairman by standing in when required and providing input on specific issues when requested. This work complements my service on the Finance Committee, the Audit and Risk Management Committee and the Projects Sub-committee and the Information Technology, where there is noticeable overlap in the work required. I have contributed to many of the key policy debates within the Committee and I will seek to maintain that active engagement.

**James Tumbridge**

As Chair of Markets we have an ambitious goal and need support from P&R, I would like to be a part of that process directly. I hope you have seen my desire to support members getting things done. I will support all members with our policy engagement, especially important during Brexit. As an intellectual property expert, I can help enormously in our work with the knowledge economy, fintech and associated law. For many years I have advised ministers, MPs and MEPs, so I understand how to work with Government, I promise to contribute to our planning & engagement effectively.

**Mark Wheatley**

The Policy and Resources Committee has accrued significant power over the past few years. That is vital - but requires scrutiny, within it, from sufficient members with a 'backbench' mindset, like mine. Over the past five years I have been a diligent Ward member and done my best for four Committees and one City-related Charity.

I have enterprise and am collegiate, but not supine. Whist happy to challenge, I am loyal to our work - with initiative and a good, senior network of City, Political, Business, Military, Faith and Diplomatic contacts to engage for the Corporation. Please vote for me.



## **Item 12 (d) THREE Members on the Investment Committee**

### **^Alexander Barr**

I am seeking Court election to the Investment Committee and would welcome your support. I believe that I have made a positive contribution to the IC in my first year as a P&R appointee, and have also rolled up my sleeves with my input into the Financial Investment Board, particularly on the Alternative assets portfolio. I'm an experienced investment professional, and hope that my perspectives on asset classes, investment governance and risk monitoring will continue to be helpful to this important committee. I am steady, sensible and collegiate, and would like to use my experience for the benefit of all.

### **\*Deputy Michael Cassidy**

Michael Cassidy has specialised in investment work in the City for 46 years - setting up, then representing the UK's largest Pension Fund in all its major transactions up to 1990's. Later NED roles at British Land (10Y), UBS (14Y), Crossrail (10Y) and now Chairman at Government's flagship Garden City project at Ebbsfleet. Previous Property Board and Investment Board Chairman.

### **\*John Chapman**

Having served on the Investment committee and its' Sub Committee the Property Investment Board (PIB) since 2014, the experience gleaned during that time from colleagues and officers alike has been invaluable as relevant practice I have available at these meetings. Further, as a Langbourn Ward Common Councilman I am an avid supporter of Leadenhall Market and its associated activities & as such as an elected (hopefully) returning member to the Investment committee, I can continue to represent the Market in this very important role.

### **Deputy Tom Hoffman**

I am very keen to serve again on the City Corporation's Investment Committee of which I was a member from 2005 until 2016.

I currently serve on the investment committees of the £110m Sons & Friends of the Clergy Fund and the £4m Mitchell City of London Fund, and served previously for many years on the Finance & Investment Committees of the Christ's Hospital Foundation and Birkbeck College.

I am also a director of the Tower Bridge Square Property Company (1987 to date), and was a bank pension fund trustee from 1993 to 2016.

### **\*Ian Seaton**

I would like to stand again for the Investment Committee. Its role of being responsible for the management of the assets of the Corporation is absolutely vital in generating the income which is used to finance the many demands of the Corporation. I have been involved in the securities markets for over 30 years and therefore feel that I have the relevant experience upon which to draw in what may soon become financially challenging times.

## **Item 12 (f) TWO Members on the Police Committee**

### **Tijs Broeke**

As a former Special Constable I'm passionate about policing. With experience of frontline service I understand operational pressures and challenges. Over the last year I've been an active member of the Professional Standards and Integrity and the Performance and Resources Management (Police) Sub-Committees. With your support I would like to build on this involvement to serve on the Grand Committee to support the crucial work of City police officers and leadership team – ensuring effective performance management, addressing financial challenges, championing professional conduct, prioritise the fight against fraud and terrorism, promote local policing, and protect the independence of our Police Force.

### **\*Emma Edhem**

I served on the committee for a year and was appointed SIA Lead for Public Order and Strategic Firearms. I am as passionate now as I was a year ago when I joined the committee, proud to help steer an exemplary police force. If re-elected I will seek to continue to employ my skill set and experiences in cybersecurity, policy formation, asset recovery, budgeting and over two decades of understanding police work from practical experience. I will endeavour to help run an efficient service and ensure value for money, guiding police priorities to take into account views of the community.

### **\*Deputy Richard Regan**

I ask for your vote to remain on the Police Committee. I also serve on its Professional Standards Committee and Economic Crime Board.

My employment as Head of Investments required a detailed knowledge of Financial Derivatives, Option Markets, and Markets Regulations – I also served on various Bank of England and takeover panel committees.

The safety of the City, our residents and businesses is vital and the excellent record of our Force, particularly on cyber-crime and counter-terrorism, must be maintained. This has been a priority of mine and I hope you'll allow me to continue to serve for another term.

## **Item 12 (h) FOUR Members on the Board of Governors of the Guildhall School of Music & Drama**

### **Randall Anderson**

Most of my career I've been a technology lawyer. But at University I studied technical theatre along with economics and I worked as a lighting designer for theatre and dance. I have been a governor of a state sixth form college as well as a City academy and independent school. At the sixth form college I am the chairman of the audit and risk committee. We have successfully completed several building projects on time and within budget.

### **\*John Chapman**

Having served on the GSMD main committee since 2010 and for the majority of that time on the Finance and Resources Sub Committee, the experience gained during a number of important milestones i.e. Financial Stability, Milton Court, Taught-degree awarding powers & replacement Principle has been a joy to discover.

My practical experience of music was gained via membership of the Brighton School of Music as well as personal appearances in La Boehme at Glyndebourne Opera House & and as a member of the Lloyds Choir along with earlier invitations for scholarships at St Pauls and Winchester Cathedrals choirs.

### **Ann Holmes**

For me, music and the performing arts are a vital part of education. Delivering maximum synergy between our educational and cultural offerings is a priority, as is making the arts accessible to new audiences.

I have wide ranging experience in teaching, training and community engagement, and my son and daughter were both successful child actors. I am on the governing bodies of three city schools, one of which I chair, am Deputy Chairman of the Education Board and a member of the Culture, Heritage and Libraries Committee.

I believe I would be an effective board member of GSMD.

### **\*Vivienne Littlechild**

I am currently Deputy Chairman and with your support, and thereafter that of my board colleagues, I hope to become Chairman. I wish to continue serving the School, the board, staff and most importantly, the students. Of course, I attend all meetings but also many performances, sometimes 2/3 in a week. This gives me the knowledge to take the school forward, increase its reputation and ensure its ability to face the future confidently. I am committed to the success of Guildhall School.

### **Oliver Sells**

The School has the capability to become a beacon for the new and enhanced place arts is gaining in the City. It's integral to the concept that, for the City to thrive, it must be a centre of learning, training, arts and music – not only a centre of commerce.

A member of the WoCo Musicians, I've many years' experience holding musical and artistic events and my wife is a professional pianist who lectures on music and the arts. We regularly work with universities here and overseas. I'm also involved in the Temple's musical life and co-founded the Bar Choral Society.

## **Item 12 (o) THREE Members on the Barbican Centre Board**

### **^Deputy John Bennett**

Having served on the Board in an ex-officio capacity I am now seeking direct election. During my time on the Court I have served on many committees, most recently Culture Heritage & Libraries, Education Board, Gresham, and the Culture Mile working party. I have been Chairman of the Freeman's School and the Guildhall School and served as Chief Commoner in 2014-15.

I love the performing and visual arts, as evidenced by my memberships of many of the above committees and I contribute significantly to cultural development in the City. Membership of the BCB will provide me with even greater opportunities.

### **Deputy David Bradshaw**

I believe I am eminently suitable to serve on this board and can bring value especially on the marketing front. My experience includes responsibility for evolving the redevelopment plans for Whitbread's Brewery - the 7 acre site located north and south of Chiswell Street, adjacent to the Barbican Centre.

The development was a comprehensive redevelopment scheme and when complete, I organised cross-promotional activity between Whitbread, City of London Officers and former members of the Barbican Centre Team.

### **Alderman David Graves**

I finish 9 years on the GSMD Board this year (I was Chairman 2012 - 15). If elected I will bring considerable knowledge of the City's developing cultural offer and related work on inclusion. I would like to continue that involvement as the tremendously exciting projects around the Museum of London and potential Centre for Music are developed to a conclusion. My Ward includes the Barbican Centre so I can promise a close engagement with and concern for the Centre as it evolves over the next few years. I support a City with a cultural offer second to none.

### **^Deputy Edward Lord**

A supporter of the Barbican for nearly 20 years, I joined the Board last year as the Policy & Resources Committee representative and am now seeking a place in my own right. I serve on the Board's Nominations and Risk Committees and have been working closely with officers on restructuring in the operations and facilities teams, and take a particular interest in the Barbican's front of house and catering operations. In addition, I have encouraged greater engagement outside Board meetings, including organised visits to the Centre by Board Members to better understand the building and the Centre's various departments.

### **\*Wendy Mead**

I am seeking re-election to Barbican Board. As a lifelong supporter of the arts, a Patron of Barbican Centre and GSMD, I feel my experience is relevant. For 35 years I was a Friend of Covent Garden and National Opera, I'm a fervent concert and theatre goer. My attendance at Board meetings is excellent and I have a good working relationship with Barbican officers. I chair the Barbican Centre/Residents Liaison Committee. of Directors. A resident of Hackney I am committed to bringing our excellent artistic offer in all its forms to the widest possible audience.

**\*Deputy Tom Sleigh**

I seek a second term to continue my active contribution to the Board and all of its sub-committees. Working with Members and Officers I have helped to shape and deliver the Barbican strategy, with a particular focus on development, introducing £150,000 sponsorship from a Ward business, and better involving all Members in this activity.

I have helped shape the Centre's Digital strategy. Organising a Board trip to the YouTube studios, working with colleagues to consider establishing a new 'digital advisory board.

Relevant professional experience: formerly an executive at the BBC, Lloyds Bank, and now run a FinTech start-up.

## **Item 12 (p) THREE Members on The City Bridge Trust Committee**

### **Matthew Bell**

I am a City resident and business owner that has been involved in the charitable sector both voluntarily and as a Project Manager. My business also donates its profits to local mental health charities.

I am professionally very well placed to understand the needs in this and the surrounding areas, working, as I do in Mental Health.

The CBT is increasingly important in supporting London wide initiatives that are desperately needed by the city's increasingly hard-pressed residents. I think that the addition of a mental health professional to this body would be a judicious one and I welcome your consideration.

### **\*Simon Duckworth**

I am standing for re-election to the Committee as I feel that CBT's work supporting London and Londoners is one of the most effective and significant tools in utilising the Corporation's and Trust's resources to benefit the wider London community. My work on the P&R Committee helps me contribute to the strategic direction and assessment of the impact of our charitable giving, whilst experience gained by serving on other grant making bodies, small and large, make me well placed to help test our decision making. I hope to continue supporting the CBT's important work.

### **Deputy Jamie Ingham Clark**

I have had over 35 years of experience with Charities ranging in size from the very smallest to multi millions of pounds in turnover. This has covered both fund raising and grant giving and I now wish to put this knowledge to the benefit of City Bridge Trust.

My involvement with the Finance Committee means I see the outcome of its deliberations but feel now is the time to help direct where our charitable output is placed.

### **\*Wendy Mead**

I am seeking re-election to this vital Corporation Board. At this time it is important to be out facing and I have much experience in representing the Corporation beyond the City both as Sheriff and latterly as Chief Commoner and I am skilled in networking and lobbying when needed! I have served for some time on CBT and on several other charities where for over twenty years I have been involved in both fund raising and distribution.

### **Judith Pleasance**

I have worked with charities of many different types for almost 30 years. Coordinating projects and creating innovative partnerships, managing teams and, leading on major donors and business development, and overseeing revenue and appeal fundraising, including grant applications. New challenges face charities today and I would love to be able to put my skills and experience to work for the innovative City Bridge Trust. Its work on demystifying social investment is invaluable and its incredibly exciting strategic encouragement of philanthropy, improving and building the skills base of people to encourage their own capabilities is transforming diverse communities across Greater London.

## **Item 12 (t) FOUR Members on the Education Board**

### **\*Deputy John Bennett**

I am seeking re-election for a further term.

During my time on the Court I have served on many committees, most recently Culture Heritage & Libraries, Education Board, Gresham, and the Culture Mile and Standards Regime Review working parties. I have been Chairman of the Freeman's School and the Guildhall School and served as Chief Commoner in 2014-15.

My extensive experience in, and passion for, the City's education offer from the beginning of my time on the Court has enabled me to contribute significantly to its very successful development, which I hope to continue if re-elected.

### **Deputy Keith Bottomley**

Since joining the Court I have made youth and education an area of focus and commitment.

I've been a governor of the City Boy's School and Southwark Academy for the past two years, recently elected Chairman of the Finance & General Purposes Committee for the Southwark schools.

As Chairman of Partnership for Young London I am driving strategic business engagement with complementary youth policy across Greater London.

I would value the opportunity to contribute to the work of the Education Board in developing the contribution that the City makes to education both inside and, increasingly importantly, outside the square mile.

### **^Caroline Haines**

A lifelong educator with Senior Leadership experience in both public and private sectors. Advisory appointments include educational marketing, media & communications: project development: UCAS admissions/opening-up access to Russell Group Universities: monitoring & inspection programmes: 16 – 19 curriculum development, etc. I sit on 3 Boards of Governors – City of London School, King Edward's Witley, Newham Collegiate 6th Form College (Academic subs at COLS & NCC6). A Fellow at KESW where I founded an HE Bursary. A founder member and Assistant Warden of the Worshipful Company of Educators. On Education Board via P&R, becoming a full Board Member would maximise my contribution.

### **Benjamin Murphy**

Education is the most powerful weapon we can use to change the world. That is why I have dedicated much of my life to turning-around failing schools, or schools which are not delivering adequate progress for all students.

I have served as Chair of Governors for 15 years in primary, secondary and further education. I have worked with the Department for Education to merge schools, created academy trusts and have been appointed to interim executive boards by the Secretary of State.

For the City to remain competitive in an innovative global market, education is critical.

**\*Alderman William Russell**

I have been on the Education Board since 2014, I am a Past Governor of Haberdasher Askes's Girls School, Adams Grammar and Abraham Darby Academy both Haberdasher schools. I have co-founded Knightsbridge School and I am a director of Knightsbridge Schools international. I am presently a Governor of CLSG; I am keen to continue to help execute the Education Board's strategy, I hope that members will give me that opportunity.

**Ruby Sayed**

As a child, a teacher promised me; my education would be my passport to freedom. How right she was – a message I now impart to our younger generations.

I hope to utilise my skills and experience as a Barrister, Businesswoman, NED and Trustee to help oversee our education strategy & policy and employability initiatives - ensuring the success of our family of schools, in particular, the Academies through a holistic approach - encouraging a unified, harmonious and cohesive way of sharing best practises across schools. I hope to challenge initiatives that aren't delivering successful outcomes and, support and promote those that are.

**\*Ian Seaton**

As an Education Strategy working group member it has been a pleasure to see the execution of that strategy. At its heart was the establishment of the concept of the City family of schools whereby they assist and feed off each other for mutual benefit. There's considerable scope for that concept to grow further. As Chairman of one of the independent schools I look forward to closer collaboration. In addition with the number of academies now reaching more or less the desired amount there is the task of embedding them into the family of schools within the framework of the MAT.

**^Deputy Phillip Woodhouse**

I've represented CCS for three years on the Education Board and believe I add value. I continue to grow my experiences as governor at a wide range of academies and schools in Hackney, Kent, Surrey and Northamptonshire. I helped to establish mentoring programs for three academies which highlight the opportunities the City can provide, offering pupils interesting work experiences. I remain fully engaged with the Board's aims to integrate its unique family of schools and develop best practice. We have a real advantage to develop schools, encourage apprenticeships and open up life changing opportunities - I believe I can help.



## Report – Hospitality Working Party of the Policy and Resources Committee

### Applications for Hospitality

*To be presented on Thursday, 19th April 2018*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

**(a) Early evening reception at the Museum of London to mark the centenary of women's suffrage.**

This year marks the 100<sup>th</sup> anniversary of the Representation of the People Act 1918, which enabled all men and some women over the age of 30 to vote for the first time.

A number of activities have been planned by the City Corporation to mark the occasion under the umbrella programme 'Women: work and power'. These activities are largely aimed at engaging members of the public. In addition, the London Metropolitan Archives, Barbican Centre and Museum of London are running their own programme of events throughout the year.

It is therefore proposed that the City Corporation hosts an early evening reception jointly with the Museum of London. This occasion will provide the City Corporation with an opportunity to mark the centenary of women's suffrage and celebrate women's role in culture and the arts. It will also provide an opportunity to invite Members and senior representatives from cultural and creative industries, City businesses and political figures from central and local government and enable further engagement with opinion formers about the City Corporation's Culture Mile initiative.

It is therefore **recommended** that hospitality be granted for an early evening reception, with arrangements made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash and within the approved parameters.

This would be a full Court event.

**(b) Armed Forces Flag Day 2018**

The Armed Forces Flag Day forms part of a week of activities across the country to raise public awareness of the contribution made by the Armed Forces. Armed Forces Flag Day was established to provide an opportunity to show support for members of the Armed Forces and Service families.

To mark this occasion, and in line with previous years, it is proposed that the City Corporation hosts a flag-raising ceremony in Guildhall Yard during the afternoon of Monday 25 June, followed by light refreshments in the Old Library.

This event will provide an opportunity for the City to show its support for the Armed Forces and raise awareness of the contribution made to our country by those who are currently serving or have previously served in the Forces.

Guests will include serving and retired military personnel, reservists, cadets, Masters and Clerks of Livery Companies, school children from the City's schools and representatives from the City's Privileged Regiments. The Election of Sheriffs will take place on the same day and this should result in a larger audience for the ceremony.

It is therefore **recommended** that hospitality be granted for a flag-raising ceremony to mark Armed Forces Flag Day, followed by light refreshments, and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the approved parameters.

This would be a full Court event.

**(c) Early evening welcome reception for the Australian British Fintech Cyber Catalyst**

The Australian British Fintech Cyber Catalyst conference will take place in London from 2 – 5 July. The conference aims to build links between Australia and the UK in the Fintech and cyber sectors.

In 2016, Australia and New Zealand were identified as priority markets for the City Corporation and Her Majesty's Government, resulting in them being included in the Lord Mayor's International Visits Programme for the next 3 years. The intention is to promote trade between, and investment in, the three countries. In February 2018 the Lord Mayor led a delegation of senior business leaders on a visit to Australia and New Zealand.

It is therefore proposed that the City Corporation hosts a short presentation followed by an early evening reception in the Livery Hall at the end of the first day of the Australian British Fintech Cyber Catalyst. This will provide an opportunity for the City Corporation to welcome the delegation to London, build on the relationships formed during the Lord Mayor's visit, and to be updated on any progress since the Lord Mayor's visit.

Guests will include representatives from the Australian British Chamber of Commerce, members of the Lord Mayor's overseas delegation, key Australian and City Stakeholders, representatives from the cyber and fintech industry and government representatives.

It is therefore **recommended** that hospitality be granted for an early evening reception for the Australian British FinTech Cyber Catalyst and that arrangements be made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash and within the approved parameters.

The host element would be the Policy and Resources Committee, Chief Commoner and immediate past Chief Commoner and Members with relevant business interests.

DATED this 13th day of March 2018.

SIGNED on behalf of the Working Party.

**Wendy Mead, OBE**  
Chief Commoner and Chairman, Hospitality Working Party

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## Report – Epping Forest and Commons Committee

### Appointment of an interim Verderer of Epping Forest

*To be presented on Thursday, 19<sup>th</sup> April 2018*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

The Epping Forest and Commons Committee is made up of 12 Common Councilmen and 4 Verderers of Epping Forest, as specified by the Epping Forest Act (1878).

Following the recent resignation of Richard Morris OBE, who served as a Verderer of Epping Forest since 1998, the Epping Forest and Commons Committee appointed a working party to recruit to this position, in accordance with the terms of the Act (the provisions of which provide for an interim Verderer to be appointed where vacancies occur between elections). The recruitment process is now complete, and the Epping Forest and Commons Committee recommend that Melissa Murphy be appointed as an interim Epping Forest Verderer (North of the Forest), until the all-out Election of Verderers in 2020.

#### **RECOMMENDATIONS**

The Court of Common Council is invited to endorse the appointment of Melissa Murphy as an interim Verderer of Epping Forest.

#### **MAIN REPORT**

##### **Background**

1. The Epping Forest and Commons Committee is made up of 12 Common Councilmen and 4 Verderers of Epping Forest. Following the resignation of Mr Richard Morris as a Verderer of Epping Forest, a vacancy arose which the Epping Forest and Commons Committee sought to fill.
2. In accordance with Section 30(7) of the Epping Forest Act 1878, the Committee must make a recommendation to the Court of Common Council in respect of the appointment of a Verderer of Epping Forest who will serve as such until the septennial elections in 2020 when all four of the Epping Forest Verderers will be elected.
3. In January 2018 the Epping Forest and Commons Committee nominated a working party comprising of the Chairman, Deputy Chairman, two Common

Councilmen, three Verderers and Director of Open Spaces to oversee the recruitment process.

4. Eight applications were received by the closing date. All applicants met the criteria laid out in the Epping Forest Act (1878) in that they were all resident in one of the ancient Forest parishes and were not Members of the Court of Common Council.
5. After structured interviews and the application of agreed scoring criteria the working party unanimously agreed that Melissa Murphy should be recommended for approval as the new Verderer of Epping Forest.
6. At their meeting on 12 March 2018, the Epping Forest and Commons Committee considered the working party's proposal and agreed to recommend to the Court of Common Council that Melissa Murphy be appointed as an interim Verderer of Epping Forest.

#### **Corporate & Strategic Implications**

7. This process fulfils the obligation on the City of London under Section 30(7) of the Epping Forest Act, namely:

*Casual vacancies among the verderers caused by death, resignation, disqualification, or otherwise shall be filled by the Conservators from among persons qualified to be elected verderers; but a person appointed to fill a casual vacancy shall be entitled to hold office so long as the vacating verderer would have been entitled to hold office.*

#### **Conclusion**

8. The Court of Common Council is accordingly asked to agree the appointment of Melissa Murphy as an interim Verderer of Epping Forest, until the septennial elections in 2020.
- 9.

All of which we submit to the judgement of this Honourable Court.

DATED this 12<sup>th</sup> day of March 2018.

SIGNED on behalf of the Committee.

**Philip John Woodhouse, Deputy**  
Chairman, Epping Forest and Commons Committee

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of the Local Government Act 1972.

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